



VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	ENV-B-1
Post number in sysper:	14995
Contact person:	Emmanuelle MAIRE
Provisional starting date:	3rd quarter 2024
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to:	
<input checked="" type="radio"/> EU Member States as well as	
<input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland	
<input type="checkbox"/> The following third countries:	
<input type="checkbox"/> The following intergovernmental organisations: ...	
<input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month
Latest application date: 25-04-2024	

Entity Presentation (We are)

Directorate ENV.B is in charge of supporting the transformation of the European economy into a Circular Economy by keeping the value of resources and materials in the economy for as long as possible while minimising waste.

Unit ENV.B.1 “Circular Economy, Sustainable Production & Consumption” is a dynamic team of 26 colleagues coordinating the implementation of the 2020 Circular Economy

Action Plan and contributing to stakeholders' involvement and events through the European Circular Economy Stakeholders Platform. We developed and implement a number of EU policy and legislative initiatives, for example the EU Sustainable Textile strategy, the Plastic strategy and the a new proposal for a Directive on green claims made by companies towards the consumers on products and organisations.

We also promote a number of voluntary tools on sustainable consumption and production, such as the EU Ecolabel that rewards environmental excellence for several categories of products and services; EMAS, the EU eco-management and audit scheme which assists companies and organisations in improving their environmental performance or Level(s) which assists the building professionals to develop sustainable buildings.

Job Presentation (We propose)

We propose the position of a Policy Officer who will provide expertise for the development of the EU Ecolabel.

The SNE will be **a member of the EU Ecolabel Team**. She/he will contribute to the implementation of the Strategic Working Plan for the EU Ecolabel (SWP), to ensure that the EU Ecolabel is an effective and efficient tool to empower market actors to consume, produce and live more sustainably and to engage them in the transition towards a circular economy.

The work will be centred on the following 3 objectives of the SWP :

1. **Mainstream** the EU Ecolabel as a relevant tool in policies and initiatives promoting sustainable consumption and production, circular economy, sustainable lifestyles, sustainable finance, climate & biodiversity & Zero-pollution action.
2. Maximise the effectiveness and efficiency of the EU Ecolabel Regulation **implementation** including the development and the maintenance of a successful criteria portfolio.
3. **Enhance** the EU Ecolabel presence on the market, by boosting both industry uptake and consumers awareness.

Moreover, the SNE will be expected to support colleagues working on Green Public Procurement and the Eco-Management and Audit Scheme (EMAS) as appropriate.

Jobholder Profile (We look for)

We look for a highly motivated colleague with a strong analytical capacities, solid technical /scientific background, excellent drafting skills, very good communication, negotiation and networking capacities; a high sense of initiative and organisational skills, including the ability to work on multiple projects simultaneously and effectively.

The seconded national expert (SNE) will work under the supervision of a Commission official. The SNE will be responsible for a series of tasks requiring technical and analytical work combined with interaction with colleagues of different services and external stakeholders:

- To provide expertise in order to ensure integration of environmental aspects into other policies, in particular Internal Market Policy.
- Implement, ensure and / or monitor the proper implementation and / or application of EU policies in the areas covered by the unit in particular with regard to the EU Ecolabel Regulation, EMAS Regulation (the EU Eco-management and audit scheme) and Green Public Procurement (GPP)
- Ensure coherence and synergy between the work on the EU Ecolabel and other product policies, such as the development of ESPR requirements, GPP criteria, EMAS sectoral reference documents, etc. and other Commission initiatives
- Participate in advisory, management and / or regulatory committees, working groups and / or any other expert group, and technical ad-hoc working group.
- Report on the implementation and / or application of EU policies.
- Contribute to the elaboration of Commission Decisions establishing EU Ecolabel criteria including ex-ante analysis and follow-up of the work done by the regulatory committees

Concerning the **implementation of the EU Ecolabel scheme**, the SNE will be responsible for:

- the revisions of EU Ecolabel criteria for paints and varnishes (to be completed by 2025), and 6 detergents groups (to be completed by 2026), carried out by Joint Research Center under an on-going Administrative Arrangements.
- the participation in Technical Ad Hoc Working Group meetings and steering the legislative process for the criteria adoption.
- the revision of criteria for additional product groups, which will be defined when the Ecodesign for Sustainable Products Regulation (ESPR)'s Workplan is adopted.
- the validation of the answers prepared by the EU Ecolabel Helpdesk to specific enquiries and technical requests on the EU Ecolabel received from market players.
- the coordination of the modernisation and completion of the ECAT Catalogue – the publicly accessible registry of EU Ecolabel products and licence holders, used by consumers, producers and retailers. The improvement of the ECAT will be carried out in synergy with the development of the Digital Product Passport.

For the product groups for which she/he will supervise the revision, the SNE will be responsible to **ensure coherence and synergies with:**

- the forthcoming Delegated/Implementing acts under the ESPR that will be developed in parallel on the same product groups, including mandatory GPP requirements.
- the technical screening criteria developed in delegated acts under the EU Taxonomy
- the relevant Sustainable Finance Initiatives
- GPP and other initiatives of the Commission, such as EMAS, Green Capitals and

Green Leaf Awards, European Industrial Strategy (actions targeting SMEs), etc.

The SNE will be responsible to **organise**:

- at least twice/year the meetings of the Competent Bodies Forum and support the organisation of the meetings of the EU Ecolabelling Board (the expert group advising the EC on the EU Ecolabel) and the Regulatory Committee.

The SNE will also be called to work on green public procurement policies and the Eco-Management and Audit schemes, as appropriate, when there is a need to back up responsible colleagues.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)