



EUROPEAN COMMISSION

## VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	RTD-G-4
Post number in sysper:	384755
Contact person: Provisional starting date: Initial duration: Place of secondment:	Fabienne GAUTIER, Head of Unit 4th quarter 2025 1 years <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxembourg <input type="checkbox"/> Other: <a href="#">Click or tap here to enter text.</a>
Type of secondment	<input type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to:  <input type="radio"/> EU Member States as well as  <input checked="" type="checkbox"/> The following EFTA countries: <input checked="" type="checkbox"/> Iceland <input checked="" type="checkbox"/> Liechtenstein <input checked="" type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: .... <input type="checkbox"/> The following intergovernmental organisations: ...  <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input type="radio"/> 1 month  Latest application date: 25-11-2025

### Entity Presentation (We are)

The aim of the Missions & Partnerships unit is to ensure that novel policy approaches of Horizon Europe, notably EU Missions and European Partnerships, make a major contribution to addressing global challenges and industrial competitiveness. The unit

steers the policy development and coordination of EU Missions and European Partnerships throughout their lifecycle and supports the Commission services, Member States and stakeholders to mobilise joint investments on commonly agreed objectives in line with priorities valued by European citizens.

The Missions team of the unit leads the policy development and coordination across Commission services throughout the lifetime of the EU Missions, as well as the coordination with Member States.

### **Job Presentation (We propose)**

We propose a challenging, rewarding, and visible position in the dynamic and stimulating Missions team of the unit. EU Missions are a novel instrument of the Horizon Europe research and innovation programme for the years 2021-2027. They support Europe's transformation into a greener, healthier, more inclusive and resilient continent. EU Missions aim to bring tangible benefits to people in Europe. EU Missions shall pool the necessary resources in terms of EU funding programmes, policies, regulations and activities. EU Missions also mobilise public and private actors and engage with citizens to boost new solutions and approaches

The job consists in coordinating and supporting the Commission services in the policy development and implementation of EU Missions, particularly on their horizontal aspects of their governance, funding, engagement and monitoring. The job will have a particular focus on the multi-level governance dimension of EU Missions, which ensures coordinated action and resource mobilisation across local, regional, national, and EU levels, enabling impactful delivery and sustained engagement on the ground. It will notably include managing the relations with the European Parliament, Member States and Associated Countries.

The job includes the preparation and coordination of high-level meetings. It notably entails drafting of briefing notes and speeches on the EU Missions, representation of the Commission in public events, meetings and outreach activities linked to EU Missions. The job includes support to the activities of Missions Secretariats of individual Missions (on Oceans and Waters, Climate Adaptation, Soil, Climate-Neutral and Smart Cities and Cancer) and liaison with the Executive Agencies.

### **Jobholder Profile (We look for)**

We look for a dynamic, committed and result-driven colleague with solid experience in coordination, interinstitutional relations, and in the Commission's policies, instruments, and processes. Experience on EU Missions policy design, implementation as well as information management would be an asset.

Since EU Missions cover a broad variety of R&I areas, diversity of backgrounds is sought in the unit. The candidate can thus have a background in the natural sciences, engineering and technology, medical and health sciences, agricultural sciences, social sciences and humanities.

Ideally, you will:

- Have knowledge of research and innovation policy and in particular EU research and innovation policy, the Framework Programmes and the role of EU Missions within them;
- Have an excellent analytical capacity, an ability to define clear strategies and policies and be solution-oriented;
- Have strong experience and competences in coordinating EU processes and knowledge in governance;
- Remain calm under pressure, be attentive to detail, work comfortably in autonomy, and have very good interpersonal and negotiation skills enabling you to work effectively with colleagues in the DG, across the Commission, as well as Member States and stakeholders.
- Excellent drafting and communication skills in English.

### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

### **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

### **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council (<sup>1</sup>). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>1</sup> (Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39