



EUROPEAN COMMISSION

## VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit   | DG International Partnerships (DG INTPA),<br>Directorate G - Human Development, Migration,<br>Governance and Peace, Unit G3 - Youth, Education and<br>Research, Culture |
| Post number in sysper:  | 456986  |
| Contact person:   | <a href="#">Agnieszka SKURATOWICZ</a>   |
| Provisional starting date:  | 4th quarter 2025  |
| Initial duration:   | 2 years   |
| Place of secondment:  | <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxembourg <input type="checkbox"/> Other: <a href="#">Click or tap here to enter text.</a>       |
| Type of secondment  | <input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free  |
| <p>This vacancy notice is open to:</p> <p><input checked="" type="radio"/> EU Member States<br/>as well as</p> <p><input type="checkbox"/> The following EFTA countries:<br/><input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland</p> <p><input type="checkbox"/> The following third countries: ....</p> <p><input type="checkbox"/> The following intergovernmental organisations: ...</p> <p><input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</p> |   |
| Deadline for applications   | <input checked="" type="radio"/> 2 months <input type="radio"/> 1 month<br><br>Latest application date: 25-07-2025  |

### Entity Presentation (We are)

The Directorate General for International Partnerships (INTPA) mission is to contribute – in the context of the European Union’s external relations – to sustainable development, the eradication of poverty, peace and the protection of human rights, through international

partnerships that uphold and promote European values and interests. It is responsible for designing EU external action policies and for the implementation of the Commission's external action Instruments.

INTPA's Unit G3 is part of Directorate G: Human Development, Migration, Governance and Peace.

The Unit operates as a centre of expertise for cooperation in the areas of Youth, Education and Research, and Culture. The Unit is responsible for coordinating INTPA's work designing and implementing external policies in these areas, identifying and formulating EU actions, and supporting capacity building in EU delegations.

The Unit is working closely with other INTPA services and with other Commission DGs (notably EAC and RTD), the EEAS, EU Member States and other stakeholders to ensure policy coherence and the integration of the external dimension of internal policies.

### **Job Presentation (We propose)**

We propose an interesting and diverse policy role in a unit which plays a key role in embedding human capital development in the roll out of the Global Gateway and its 360 degree approach, and building a Team Europe approach in particular on skills development. The post holder would be expected to:

- Using and analysing quantitative and qualitative evidence and data, contribute to policy development in education and training, lifelong learning, labour markets and skills matching.
- Promote the coherence of human capital development initiatives with investment initiatives at global, regional and country level and embed human capital development in the Global Gateway Strategy. This includes contributing to defining relevant Team Europe Initiatives.
- Ensure the integration of cross-cutting aspects (rights-based approach, gender, environment/climate change, digitalisation) and prioritise actions benefitting women and youth.
- Contribute to strengthening collaboration and coordination with other services of the Commission (in particular DGs ENEST, MENA, EMPL, EAC) and EEAS, as well as with a range of stakeholders from academia and the private sector on human capital development; identify and share best practices and facilitate the exchange of experiences.
- Contribute to relevant inter-institutional coordination, negotiation, international meetings, conferences and seminars.
- Contribute to sharing knowledge and engaging stakeholders using innovative methods, including facilitating events, animating or contributing to established and new networks.
- Generate advice and prepare practical guidelines in the areas of education and training, labour market and skills policies, and investment in both public and private sector education and training development and implementation.
- Contribute to programme / project design and preparation (plus required studies) and ensure that all the necessary conditions (institutional, budgetary, logistical,

etc.) are met when launching the programme / projects. This includes calls for tender, call for proposals, contracts and subventions conventions prepared by the unit.

- Contribute to result-oriented monitoring and assessment of the impact and contribute to the development of criteria and instruments for monitoring and assessment of impact.
- Contribute to briefings, speaking points, analyses, concepts, positions on employment with a focus on human capital development.

### **Jobholder Profile (We look for)**

We are looking for candidates who have:

5 years of recent and relevant professional experience, in either:

- Skills demand and matching mechanisms: encompassing skills anticipation and matching, analysis and tools, qualification systems development, recognition and validation of skills, and the digitalisation of information systems and labour market services
- Systems: covering policy evaluation in education, financing and funding of education and labour market reforms, including through large investment programmes, guarantees and other types of financing, legislation in education and labour market policy, public-private partnerships for skills development.

Technical skills and knowledge:

- Knowledge of EU and international partnership policies, programmes and instruments in the areas of education and skills policy.
- Very good analytical skills, including the ability to interpret and commission data for policy advice.
- Proficiency in Microsoft Office and digital tools for communication, meetings and networking, collaboration, information access, management and dissemination. The proficient use of AI tools would be considered an asset.
- The candidate should be prepared to work autonomously, take initiative as required and be able to work well under pressure.
- Work experience in developing economies is considered an asset.
- Excellent command of English (both written and spoken); knowledge of French or other EU official languages would be considered an asset.

### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

### **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.**

Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

### **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council <sup>(1)</sup>. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)