



EUROPEAN COMMISSION

## VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	HERA.3, Medical Counter-Measures
Post number in sysper:	400503
Contact person:	<a href="#">Click or tap here to enter text.</a>
Provisional starting date:	3rd quarter 2025
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: <a href="#">Click or tap here to enter text.</a>
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
<p>This vacancy notice is open to:</p> <p><input checked="" type="radio"/> EU Member States as well as</p> <p><input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland</p> <p><input type="checkbox"/> The following third countries: ....</p> <p><input type="checkbox"/> The following intergovernmental organisations: ...</p> <p><input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</p>	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month  Latest application date: 25-07-2025

### Entity Presentation (We are)

The Health Emergency preparedness and Response Authority is a Commission service which works to improve preparedness and response to serious cross-border health threats in the area of medical countermeasures, in particular by:

- strengthening health security coordination within the Union during preparedness and crisis response times, and bringing together Member States, the industry and the relevant stakeholders in a common effort;
- addressing vulnerabilities and strategic dependencies within the Union related to the development, production, procurement, stockpiling and distribution of medical countermeasures;
- contributing to reinforcing the global health emergency preparedness and response architecture.

Unit 03 is responsible for monitoring supply chains of medical countermeasures, assessing vulnerabilities and developing industrial policy actions to strengthen these supply chains and address their vulnerabilities.

Unit 03 is also in charge of organising joint procurement procedures under the Joint Procurement Agreement. The Commission, together with Member States and other interested countries participating in the Agreement purchase together medical countermeasures for the purposes of preparedness against serious cross-border health threats.

These activities are subject to a very high level of interest from Member States and are being expanded within HERA

### **Job Presentation (We propose)**

Taking into account the national expert's background, the selected candidate will be expected to contribute to key activities in the unit conducted by the Supply Chain team and/or the Joint Procurement team.

The national expert would, in particular:

- Conduct analysis of the supply chain of selected medical counter measures, assess vulnerabilities and identify policy solutions to address them, and/or
- Provide expertise and support when carrying out Joint Procurement procedures (e.g. preparing market and scientific analysis, evaluating offers),
- Contribute to the overall improvement of key policy tools aiming to address vulnerabilities of the supply chains of medical countermeasures,
- Contribute to horizontal requests related to Unit's activities: briefings, parliamentary questions, press enquiries, exchanging with key stakeholders

These assignments require frequent contacts with the representatives of Member States and other countries participating in the Joint Procurement Agreement (in particular Ministries of Health and health purchase authorities) and representatives of the pharmaceutical industry (e.g. marketing authorisation holders and manufacturers).

There are also frequent contacts with other Directorate-Generals of the European Commission (in particular SANTE, ECHO, BUDG, LS), commercial and other professional organisations involved in the development of medical countermeasures including pharmaceutical industry, as well as regional and EU-level organisations.

The job is highly visible and essential to the cross-border health crisis response and preparedness.

### **Jobholder Profile (We look for)**

The job requires a team player with direct proven experience in

- the supply chain of pharmaceuticals (e.g. manufacturing, sales, compliance),
- regulatory compliance and evaluation of pharmaceuticals, or
- national or regional public procurement of pharmaceuticals or medical countermeasures.

Participation in regional collaborations in the field of pharmaceutical procurement would be considered a strong asset.

A very strong capacity to communicate orally and in writing in a comprehensible and structured way in English is essential for this post.

### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

## **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

## **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

## **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council <sup>(1)</sup>. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)