



EUROPEAN COMMISSION

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | European Civil Protection and Humanitarian Operations (ECHO) A 01 – Emergency Response Operations |
| Post number in sysper: | 342804 |
| Contact person: Provisional starting date: Initial duration: Place of secondment: | Maria Zuber first quarter 2026 2 years <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxembourg <input type="checkbox"/> Other: Click or tap here to enter text. |
| Type of secondment | <input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free |
| <p>This vacancy notice is open to:</p> <p><input checked="" type="radio"/> EU Member States as well as</p> <p><input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland</p> <p><input type="checkbox"/> The following third countries:</p> <p><input type="checkbox"/> The following intergovernmental organisations: ...</p> <p><input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</p> | |
| Deadline for applications | <input checked="" type="radio"/> 2 months <input type="radio"/> 1 month Latest application date: 25-06-2025 |

Entity Presentation (We are)

The unit aims at a rapid, effective and coherent EU response to major disasters occurring inside and outside the EU. When a disaster encompasses both humanitarian aid and civil protection assistance, the unit provides a platform for effective coordination both within

the DG and with other Commission services, EU institutions and bodies, as well as Member States during the emergency phase.

The unit hosts the Emergency Response Coordination Centre (ERCC), with a 24/7 duty system, which provides a number of common services for DG ECHO, other Commission Services and EU actors involved in disaster management. The ERCC acts as the central 24/7 contact point at EU level for the activations of Integrated Political Crisis Response Arrangements (IPCR) and the Solidarity Clause. The centre also manages requests, acquisition and delivery of satellite maps through the Copernicus Emergency Management Service on a 24/7 basis.

The unit monitors early-warning systems and informs DG ECHO's hierarchy of significant natural and man-made disasters in line with established standard operating procedures.

Job Presentation (We propose)

- A dynamic and challenging international working environment
- A job carried out in cooperation with a wide range of partners inside and outside the EU
- A full set of learning and training opportunities targeted to the needs of the job

Jobholder Profile (We look for)

The job holder will be assigned to the unit managing the Emergency Response Operations within the Emergency Response Coordination Centre (ERCC).

We are looking for a mature, flexible and service minded colleague with proven experience in emergency management and in particular wildfires prevention, preparedness and response. Experience as a wildfire analyst would be highly valuable and a great asset. The candidate should be familiar with the Union Civil Protection Mechanism and has preferably attended EU civil protection training courses and civil protection exercises. International field experience will be an asset.

S/he will support the 24/7 duty officers of the ERCC in tasks related to, among others, monitoring and alerting, information management, coordination with participating countries, liaison with affected countries and cooperation with international partners. More broadly, s/he will contribute to ensuring efficient, coherent and well-coordinated EU crisis management response. This may include:

- Contribute to coordination during emergencies, particularly in relation with wildfires within the Union Civil Protection Mechanism (UCPM) and in third countries, e.g. establish and maintain the common operational picture, operational tasks to facilitate the deployment of capabilities and experts under the UCPM.
- Contribute to establish and implement deployment plans of UCPM response capacities, prepare and implement activities for the wildfires season in the ERCC, support the preparation and deployment of EU Civil Protection assessment and coordination Teams to emergency areas and facilitate the transport of assistance

to disaster areas (e.g. prepare briefings for the deploying EU Civil Protection Teams as well as logistical arrangements, identify opportunities to share cargo flights between Member states).

- Inter-institutional relations on issues related to the work of the unit.
- Coordination with international organisations.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.

Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)