



EUROPEAN COMMISSION

## VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	DG BUDGET-01
Post number in sysper:	434933
Contact person:	Conrad Franck
Provisional starting date:	3rd quarter 2025
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: <a href="#">Click or tap here to enter text.</a>
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to:  <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: .... <input type="checkbox"/> The following intergovernmental organisations: ...  <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month  Latest application date: 26-05-2025

### Entity Presentation (We are)

We are a key unit of DG BUDG, responsible for budget performance, coordination and communication.

The unit provides advice and support on overall strategy, policy activities, communication and relations with other institutions and stakeholders, thus facilitating and coordinating internal information flows, interinstitutional relations, and cross-DG horizontal projects.

At the core of the policy coordination and communication activities, the unit promotes an EU budget focused on results, aiming to reinforce the performance-based nature of EU spending and at the same time strengthening transparency and accountability with respect to the implementation of the EU budget. The unit is actively involved in the Commission's work for the post-2027 Multiannual Financial Framework, including developing the next generation of EU spending programmes.

In addition to the coordination of policy projects, the unit steers the Commission's reporting on the performance dimension of the EU budget through the Annual Management Performance Report and contributes to ensuring the reliability of performance data. The unit also drives forward the work on the alignment of the EU budget with key political priorities (such as climate, biodiversity, or gender equality), through policy mainstreaming actions.

On communication, the unit puts in motion the external and internal communication strategy, coordinates contacts with the Spokespersons' Service and the Cabinet and supports the Directorates of the DG on external communication via specific events, conferences, relations with the press and outreach.

The unit reports directly to the Director-General. The unit is a dynamic team and offers a challenging mix of activities, from policy development to coordination, communication and interinstitutional relations.

### **Job Presentation (We propose)**

This position offers a dynamic and challenging work environment.

The seconded national expert will work on files related to the EU budget, from a policy coordination perspective. Responsibilities will include:

- Providing analytical and policy advice regarding the budgetary dimension of new legislative initiatives by the Commission and ensuring policy consistency.
- Follow-up to the proposal for the post-2027 Multiannual Financial Framework (MFF), for instance by providing support during the negotiations and contributing to develop the performance framework for the next EU long-term budget.
- Providing analytical support for policies and projects, in line with the needs of the unit.
- Producing policy notes, briefings and other materials related to the EU budget.
- Supporting the activities of the unit in relation to the annual performance reporting exercise, including the preparation of the Annual Management and Performance Report (AMPR).

### **Jobholder Profile (We look for)**

We are looking for an enthusiastic, proactive and well-organised colleague to join our unit, providing support across a wide variety of tasks.

The ideal candidate should demonstrate a strong sense of responsibility, along good analytical, organisational and interpersonal skills. The position requires team spirit, flexibility, reliability, and a proactive approach.

Knowledge and experience with the EU budget would be an advantage but is not a prerequisite. Experience in policy development, and interinstitutional relations would be considered as assets.

### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\)](#)

[2015/444 of 13 March 2015](#). It is up to you to launch the vetting procedure before getting the secondment confirmation.

### **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

### **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council <sup>(1)</sup>. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)