



SCHENGEN VISA

Documents to submit

- Application form
- Photograph:
 - showing face from the front (not half-length photo)
 - recent (less than 6 months)
 - 45mm x 35mm approximately
 - white background
 - without shadows
- Passport:
 - original + photocopy of the data page
 - valid for at least 3 months after departure from the Schengen space
- Japanese residence card (在留カード) valid for at least 30 days after returning
- Proof of purpose of the trip:
 - For example:
 - vacation plan (tourism)
 - registration certificate (courses, conferences...)
 - invitation letter (cultural events, business meetings...)
- Booking of flight ticket
- Hotel booking
 - or invitation letter by a resident in Spain issued by the National Police
- Travel insurance - covering all Schengen countries and all days of stay
 - bought in Japan
- Proof of economic means
 - For example:
 - bank statement or booklet with the (NOT printed from Internet or mobile phone) OR
 - credit card (NOT debit) with certificate of the available monthly balance, OR
 - certificate by the company taking charge of expenses
- Red letter pack addressed to the applicant (to send the passport back)

VERY IMPORTANT:

- Incomplete applications will not be accepted.
- The consular office may require other documents if it deems it necessary.