

# STUDENT VISA (MORE THAN 90 DAYS)

#### NEED FOR RESIDENCY PERMIT IN THE REPUBLIC OF KOREA

It is an essential requirement to be in possession of a valid Korean residence permit (ARC), and apply for the student visa before moving to Spain, or in case of Korean citizens, to reside in the Republic of Korea.

## SWORN TRANSLATIONS AND LEGALISATIONS

All documents must be legalised through the consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October 5, 1961, hold the Hague Apostille, except official documents issued by Spain or a Member State of the European Union, which will not require to be legalised.

For all the sworn translations into Spanish, you must use a Sworn Translator-Interpreter duly registered in Spain or Korea.

## **APPOINTMENT REQUESTS**

Applicants must request their appointment following the instructions on the Embassy's website:

 $\label{eq:entropy} En: \https://www.exteriores.gob.es/Embajadas/seul/en/ServiciosConsulares/Paginas/Consular/Visados-nacionales-Informacion-general.aspx \end{tabular}$ 

한국어:<u>https://www.exteriores.gob.es/Embajadas/seul/ko/ServiciosConsulares/Paginas/Consular/Visados-nacionales-Informacion-general.aspx</u>

Applicants who do not intend to attend their appointment are kindly requested to cancel it as soon as possible. No applicant will be accepted without prior appointment, <u>each appointment being only for one person</u>, therefore, family members accompanying the applicant who wish to apply for a visa need to book an additional appointment. <u>This Embassy will not accept appointments that have not been requested in accordance with the aforementioned procedure.</u>

The visa is requested personally and in the case of minors, with their parents or legal guardians.

In the case of a positive answer, the applicant must collect personally their visa within <u>one month from the date of</u> <u>notification</u>. Failure to do so, it will be understood that they have renounced the visa granted, and the procedure will be closed.

The consular office, on the basis of a substantiated reason and in addition to the required documentation, reserves the right to request additional documentation or the personal appearance of the applicant without this implying the approval of the visa.

If your application is refused, you will not be refunded the fee you paid at the time of your application. Consular Service Fee: <u>https://www.exteriores.gob.es/Embajadas/seul/ko/ServiciosConsulares/Paginas/Consular-Fees.aspx</u>

## SUBMISSION DEADLINE

The visa can be applied for up to 90 days before the start of your course

When applying for a visa, you must submit a <u>photocopy of all the original documents</u> and the original documents. <u>This consulate does not make photocopies.</u>

**NOTICE:** This information is intended to serve as a guide for visa applicants. While we try to make it as accurate and up-to-date as possible, this Embassy does not assume any legal or other liability for its accuracy and refers to existing Schengen and national regulations.



## REQUIREMENTS

- 1. **National visa form:** Each applicant must complete and sign the visa application downloaded free of charge in the following link. The applicant must fill out every necessary section.
- 2. A recent and passport-size photograph with a white background that meets the requirements found in the following link. This Embassy does not accept digital retouching on identity photographs.
- 3. Valid passport or travel document, recognised as valid in Spain. It must have a minimum validity of the duration of the stay and at least two blank pages.
- 4. Valid Korean residence permit and photocopy. Only for non-Korean Nationals. Visa applications submitted by non-residents who are in the Republic of Korea on a C-Visit stay visa will not be accepted.
- 5. Specific documentation for each type of stay, where the start and end dates must be specified, as well as the contact details of each centre:
  - A. **CONDUCTING OR EXTENDING STUDIES:** Documents certifying that you have been admitted to an authorized educational establishment in Spain, for the completion of a complete programme, leading to a degree or certificate of studies. Proof of having paid the full tuition and documents specifying the subjects of study and number of learning time (at least 20). It cannot be older than 3 months, unless the certificate itself specifies a longer expiration.

\*For underage students: Education in Spain is compulsory between ages six to sixteen. Therefore, it is necessary to submit admission letter from semi-private, private or international schools (public school is not acceptable).

- B. UNDERTAKE RESEARCH ACTIVITIES OR EDUCATION: Documents proving the admission to an officially recognized establishment in Spain for carrying out research or educational activities. In the case of research activities, that establishment must be a University, a centre inside the Consejo Superior de Investigaciones Científicas, or another public or private R&D institution. It cannot be older than 3 months, unless the certificate itself specifies a longer expiration.
- C. PARTICIPATION IN A STUDENT MOBILITY PROGRAMME: Documents proving:

-Have been admitted to a student mobility programme, carried out by an officially recognized organisation.

-That the mobility organization takes responsibility for the student during their stay, in particular for the cost of studies, living expenses and return to their country.

-Be hosted by a family or institution, under the conditions set by law, which must be selected by the organization responsible for the mobility programme.

-It cannot be older than 3 months, unless the certificate itself specifies a longer expiration.

#### D. PROVISION OF A VOLUNTEER SERVICE:

-Copy of the Agreement signed with the organization in charge of the volunteer programme that includes a description of the activities and conditions to be carried out, schedule to follow and resources available to cover the trip, board and lodging.

-Documentary proof of civil liability insurance.

-It cannot be older than 3 months, unless the certificate itself specifies a longer expiration.

- 6. Health insurance with an insurance company authorized to operate in Spain. The insurance must cover all the risks covered by the Spanish National Health System for those who are insured or their beneficiaries and must be maintained throughout the duration of the authorization. It cannot be older than 3 months, unless the certificate itself specifies a longer expiration.
- 7. **Proof of accommodation in Spain**: one of the following documents (It cannot be older than 3 months, unless the certificate itself specifies a longer expiration):

A. Letter from the university covering all the costs of accommodation (often included in the letter of acceptance).

- B. Contract of rental house.
- C. Acta de Manifestaciones (the host may go to the Spanish notary to get it)

D. Hotel reservation at least 30 days in Spain.

\*For underage students: it is necessary to submit C. Acta de Manifestaciones issued by Spanish notary office (certifying that legal guardian is a person who has legal power to take care of the applicant).



8. **Financial means** required to cover the living expenses and return to their country, and where appropriate, those of their family members, in accordance with the following amounts (It cannot be older than 5 business days, unless the certificate itself specifies a longer expiration):

## A. At your own expenses:

-Income statement/ income certificate: It needs to be legalised through the consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October 5, 1961, hold the Hague Apostille (except official documents issued by a Member State of the European Union, which will not require to be legalised). Sworn translation into Spanish also is required.

-Bank statement/ account statement/ certificate of deposits: monthly amounts to (at least) 1,700,000 won. -Transaction histories for 3 months.

## B. For sponsee (documents providing the family member (only) supporting the applicant):

-Notarised letter from guarantor assuming full financial responsibility: dully filled out in Spanish and notarised. It needs to be legalised through the consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October 5, 1961, hold the Hague Apostille (except official documents issued by a Member State of the European Union, which will not require to be legalised). Sworn translation into Spanish also is required.

-Income statement/ income certificate: It needs to be legalised through the consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October 5, 1961, hold the Hague Apostille (except official documents issued by a Member State of the European Union, which will not require to be legalised). Sworn translation into Spanish also is required.

-Bank statement/ account statement/ certificate of deposits: monthly amounts to (at least) 1,700,000 won. -Transaction histories for 3 months.

## 9. In the case of underage students:

-Birth certificate, legal custody or legal guardian certificate: duly legalised through Spanish consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October5, 1961, hold the Hague Apostille. Sworn translation into Spanish also is required.

-Copy of the parent/s or legal guardian's passport.

-Notarised authorisation of parent/s or legal guardian for travel to Spain, with evidence of the person responsible for looking after the minor in Spain, residence address in Spain, name and address of the centre, organisation, or entity responsible for the school activity and period of the intended stay. It is necessary to be legalised through Spanish consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October5, 1961, hold the Hague Apostille. Sworn translation into Spanish also is required.

10. Pay the relevant visa fee at the Embassy on the day your application is accepted.

## STAYS OF MORE THAN 180 DAYS

In addition to the documents specified in points 1-10

- 11. Certificate of criminal record (only in the case of persons over 18 years of age, criminal age in Spain) issued by the country or/and countries where the applicant has resided within the five years preceding the date of the visa application. It cannot be older than 3 months, unless the certificate itself specifies a longer expiration. These certificates must be legalised through the consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October 5, 1961, hold the Hague Apostille, except official documents issued by Spain or a Member State of the European Union, which will not require to be legalised. Sworn translation into Spanish is also required.
- 12. **Medical certificate**, issued by a registered medical practitioner no later than one month prior to the date of application. Medical certificates issued in countries other than the Republic of Korea will not be accepted.
- 13. Certificate of degree: it should be an official document that certifies the highest academic level of the applicant. Duly legalised through Spanish consular representations of the issuing country or, in the case of signatory countries to the Hague Convention of October5, 1961, hold the Hague Apostille. Sworn translation into Spanish also is required

For stays longer than 180 days, after obtaining the visa, the applicant has one month from the date of entry into Spain, to process the TIE - Tarjeta de Identidad de Extranjero at the Immigration Office or Police Station.