

COURTLEIGH CORPORATE CENTRE, 6<sup>TH</sup> FLOOR (Formerly ISLAND LIFE CENTRE) 6 ST. LUCIA AVENUE, KGN 5 TEL: 929 5555 FAX: 929 8965

E-mail: emb.kingston@maec.es

Opening Hours: 9:00 am - 1:00 pm

## **VISAS FOR ARTISTS (DANCERS)**

This visa is valid for artists going to the Schengen Area (with main destination in any of the following States: Spain, Austria, France, Greece, Hungary, Latvia, Malta, Portugal, Poland, The Czech Republic, Slovenia, The Slovak Republic and Switzerland for specific performances that do not exceed 5 consecutive days or 20 non consecutive days within a 3-month period.

## Requirements:

- 1. **Schengen visa application form** completed with signature and date of application, including one passport size photograph.
- 2. **Valid passport**. If passport has been issued less than one year the previous expired passport is also required. Passport must be valid for at least 3 months after the validity of the visa.
- 3. Photocopy of passport data page
- 4. **Photocopy of D.N.I or passport of promoter or manager** in Schengen country.
- 5. **Contract** with the name of the artist.
- 6. **Copy of authorization or permit** required for staging of artistic events indicating the current state of the application process including where necessary the certification for the request submitted to the corresponding organisation. If at a public event (Festivals, Workshops etc.)
- 7. **Recent letter from the bank** stating account balance for the last three months (individual month balances), date of the last deposit, and the currency.
- 8. Travel Itinerary (DO NOT purchase airline ticket prior to submission).
- 9. **Hotel reservation**. If applicant will be staying at a private home, a letter of invitation previously processed by National Police is required.

10. Travel Health Insurance with minimum coverage of thirty thousand Euros, including repatriation of mortal remains. The insurance company must have an office in a country in the Schengen area and must provide up-front coverage which the insured may require (the insured should not be required to make any advance payment).

Complete <u>separate applications are required for each applicant</u>. The required documentation must be in the name of the specific artist.

Please include originals of all documents. The Embassy will evaluate the documentation and request additional documents where necessary. Please note that <u>each</u> applicant must have his/her own copies of each required document (even when travelling as a group).

<u>Processing time</u> is 10 calendar days. Applications may be submitted within 180 days of travel date, no earlier.

<u>Processing Fees</u> (non-refundable and are subject to change): J\$14,648.00. **Please**, take exact change.

## **IMPORTANT!**

NO firearms or weapons allowed! Persons carrying firearms or weapons will NOT be permitted entry.