EMBASSY OF SPAIN IN HANOI

DOCUMENTS REQUIRED FOR A VISA APPLICATION FOR TEMPORARY RESIDENCE FOR FAMILY REUNIFICATION

1) National visa application form, attached with a passport-type photo
2) **Valid, unexpired passport.** Original and a photocopy of the page or pages of the passport that contain biometric data. The passport must have a minimum validity period of 4 months and contain two blank pages. Passports issued more than 10 years ago will not be accepted.
3) **If the applicant is not a Vietnamese citizen**, he/she must provide documentation proving his/her residence in Vietnam (temporary or permanent residence card)
4) **Initial family reunification permit,** issued by the Delegation or Sub-delegation of the Government in Spain, at the applicant's request. It must include the procedure of notification to the regrouping person with the date of notification perfectly legible. The visa applicant has a period of **2 months from said notification** to submit their visa application to the Embassy
5) **Regrouping person's residence card.** Certified photocopy of the **valid** Foreigner Identity Card of the regrouping person
6) **Proof of family or kinship ties or of the existence of a *de-facto* union and, if applicable, age and legal dependency:**
    a. **Spouse**: certificate of marriage. In the case of second or subsequent marriages, proof of divorce from the previous spouse.
    b. **Unmarried couples:** Certificate of registration as an unmarried couple or, if the couple have not entered their relationship on a register, documents proving the couple's relationship dated back to before the regrouping person established his/her residence in Spain:
    c. **Children of the regrouping person or those of their spouse or partner (including adopted ones), and those legally represented by the regrouping person, under 18 years of age at the time of the application for the residence permit for family reunification in their favor, or those legally represented when they have a disability and are not objectively able to provide for their own needs due to their health condition:**
        - Birth certificate of the child
        - Certificate of marriage /parter of the regrouping person (if applicable)
        - Certificate of adoption (if applicable)
        - certificate of exclusive parental authority over the regrouped child or that custody has been granted to the regrouping parent and the child is effectively under his/her legal care (if applicable)
        - certificate of disability and that the child is not objectively capable of providing for his/her own needs due to his/her state of health (if applicable)
    d. **Parents,** or those of their spouse or partner, when they are dependent on them, are over 65 years of age and there are reasons that justify the need to authorize their residence in Spain, or exceptionally when they are under 65 years of age but

there are reasons humanitarian in nature:

- Birth certificate of the regrouping person or their partner (depending on the case)
- marriage/partner certificate of the regrouping person (if applicable)
- proof of dependent status: proof of transfer of funds or of having borne expenses for your family member during at least the last year of your residence in Spain, representing at least 51% of the Gross Domestic Product per capita, in annual computation, for Vietnam (for easy reference, in 2019, GDP per capita for Vietnam is $2,776)
- proof that there are reasons of a humanitarian nature when the ascendant is under 65 years of age:
  - proof that the regrouped parent lived with the regrouping person in Vietnam at the time the latter obtained his or her authorization
  - proof that the regrouped parent is incapable and guardianship of him/her is granted by the competent authority of Vietnam to the regrouping person or the partner of the latter or,
  - when the regrouped parent is not objectively capable of providing for his/her own needs
  - proof of being the spouse or partner of the other regrouped parent, when the latter is over 65 years of age.

e. **A son or daughter of legal age of the person being reunited or of his or her spouse or partner who will act as the person's caregiver**: birth certificate proving the parentage

7) **For the case of children under 18**:
   - **Birth certificate of the child**
   - **authorization** of both parents or legal representative, duly legalized and translated into Spanish.
   - **passports** (or ID Cards of both parents/legal representative (original + photocopy).

8) **Medical certificate**, in which it is specified literally that the interested party does not suffer from any of the diseases that may have serious public health repercussions in accordance with the provisions of the International Health Regulations of 2005. Certificates that do not contain said literal mention will not be admitted ;

9) **Applicants over 18 years of age** must present a criminal record certificate issued by the authorities of the country in which they have resided during the last 5 years since reaching the age of majority, in which there must be no convictions for crimes provided for in Spanish law.In the case of having resided in several countries, it is necessary to present the corresponding certificates issued by each of them. For the purposes of determining the countries whose criminal record certificates must be presented, a declaration on the countries of residence of the visa applicant for the last 5 years must be provided.

10) **Air-ticket booking**

IMPORTANT NOTES:

FAMILY MEMBERS QUALIFIED FOR FAMILY REUNIFICATION:

- The spouse, not separated *de-facto* or by law, or a person who maintains a relationship similar to a marital one with the regrouping person (a registered partner in a public registry, provided the registration has not been cancelled, or an unregistered partner provided the continuity of a cohabitation relationship established before the regrouping person took up residence in Spain can be proven). Only one spouse or partner may be reunited, and they must be over eighteen years of age in all cases.
- The children of the regrouping person or of his/her spouse or partner, including adopted children provided that the adoption is valid in Spain, and those legally represented by the regrouping person, who are under 18 years of age or disabled and are objectively unable to provide for their own needs due to their health.
- Their first-degree ancestors, or those of their spouse or registered or stable partner, when they are dependent on them, are over 65 years of age and there are reasons justifying the need to authorize their residence in Spain. Exceptionally, when humanitarian reasons apply, ancestors under 65 years of age may be reunited.
- A son or daughter of legal age of the regrouping person or of their spouse or partner who will act as a caregiver for the regrouping person and who has been recognized as having one of the degrees of dependency contemplated in Article 26 of Law 39/2006, of December 14, on the Promotion of Personal Autonomy and Care for Persons in Situations of Dependency.
- Persons legally represented by the regrouping person, when they are under eighteen years of age at the time of the application for a residence permit in their favor or those over that age who have a disability that requires support, or those of legal age who are not objectively capable of providing for their own needs due to their state of health, provided that the legal act from which the representative powers arise is not contrary to the principles of the Spanish legal system.

PHOTOCOPIES. It is recalled that a photocopy of each original document will be presented. The photocopies will be made after the translations have been certified and/or the documents legalized.

LEGALIZATION AND TRANSLATION. Any public document issued by non-Spanish authorities must be previously legalized/Apostilled (https://www.exteriores.gob.es/Embajadas/hanoi/vi/ServiciosConsulares/Paginas/Consular/LEGALIZATION-(ENGLISH).aspx). Documents written in a language other than Spanish must be accompanied by their translation into this language, carried out by a notary or office whose translations are admitted by official bodies, which must be equally legalized and presented just in front of the copy of the original.

LEGITIMATE SUBJECT: Applicants must personally lodge their visa applications. Applications for children under 18 shall be lodged by their legal representatives.

DEADLINE FOR VISA APPLICATION: The visa application must be submitted within a period of **2 months**, counted as of the day after the date on which the applicant is notified of the decision to authorize the family reunification

WHERE TO LODGE THE VISA APPLICATION: kindly visit the following link: https://www.exteriores.gob.es/Embajadas/hanoi/vi/ServiciosConsulares/Paginas/Consular/LUGAR-PRESENTACI%C3%93N-VISADO-%28EN%29.aspx

APPOINTMENT SYSTEM: Applicants must **book for an appointment** via the appointment system of BLS International Co. Ltd (https://vietnam.blsspainvisa.com/vietnamise/index.php)

APPLICATION RECEIPT: The applicant will be given a receipt of the application with a code allowing verification of the processing status of the application through the following link: https://sutramiteconsular.maec.es/Home.aspx

REQUIREMENT OF ADDITIONAL DOCUMENTS AND/OR INTERVIEW. At any time during the processing of the file, this Embassy may require the presentation of additional documents to those already presented and/or the personal appearance of the applicant for an interview if deemed necessary.

TIME FOR VISA APPLICATION PROCESSING AND RESOLUTION: The legal period for reaching a decision is of 2 months as of the day after the application submission date, but this period may be extended if an interview or additional documents are requested.

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COLLECTION OF PASSPORTS AND DOCUMENTS: Applicants must directly receive visa results (except for minors), within a maximum of one month from the date of receiving the notification of visa results.

REFUSAL OF THE RESIDENCE AUTHORIZATION OR VISA: Where appropriate, the refusal of the residence authorization or visa will always be notified in writing, stating the reasons on which the decision is based.

APPLICATION FOR RECONSIDERATION / APPEAL: In the event of a refusal to grant a residence permit for reasons of study in Spain or a refusal to issue a visa, the applicant can file an application for reconsideration before the Spanish Embassy within one month from the date of receipt of the notice from the Spanish Embassy. The applicant may also file an appeal before the High Court of Madrid within two months from the date of receipt of the notice of the refusal of the visa or of the dismissal of the application for reconsideration.

VALIDITY OF THE VISA: the visa will be valid for 365 days. Family reunification visa holders need to apply for a Foreigner's Identity Card within 1 month from the date of entry into Spain, at the Office of Foreigners (Oficina de Extranjería) or the Police Department corresponding to the province that grants the residence permit.

GENERAL INFORMATION ON NATIONAL VISAS (download of national visa application form, fees, procedures, etc): kindly visit this link.