

NON-LUCRATIVE TEMPORARY RESIDENCE VISA

Visa to reside in Spain without carrying out a lucrative activity (work or professional) as long as you have guaranteed and sufficient means of subsistence. **This visa does not authorize you to work.**

REQUIRED DOCUMENTS

- 1) National visa application form, attached with a passport-type photo
- 2) **Passport** valid for at least 4 months.
- 3) **If the applicant is not a Vietnamese citizen**, he/she must provide documentation proving his/her residence in Vietnam (temporary or permanent residence card)
- 4) **For the case of children under 18:**
 - **Birth certificate of the child**
 - When the child is not travelling with their parent(s):
 - **authorization** of both parents or legal representative, duly legalized and translated into Spanish.
 - **passports** (or ID Cards of both parents/legal representative (original + photocopy)).
- 5) **Medical certificate**, in which it is specified literally that the interested party does not suffer from any of the diseases that may have serious public health repercussions in accordance with the provisions of the International Health Regulations of 2005. Certificates that do not contain said literal mention will not be admitted ;
- 6) **Applicants over 18 years of age** must present a criminal record certificate issued by the authorities of the country in which they have resided during the last 5 years, in which there must be no convictions for crimes provided for in Spanish law. In the case of having resided in several countries, it is necessary to present the corresponding certificates issued by each of them. **For the purposes of determining the countries whose criminal record certificates must be presented, a declaration on the countries of residence of the visa applicant for the last 5 years must be provided.**
- 7) **Application for authorization of temporary residence for non-lucrative purposes** (https://www.inclusion.gob.es/documents/410169/2156496/01-Formulario_residencia_no_lucrativa.pdf/6afccaa9-3b47-50cd-76e7-c8645dcfc270?t=1706870478873).
- 8) **Form for the payment of the fee for the authorization of temporary residence** (<https://sede.administracionespublicas.gob.es/pagina/index/directorio/tasa052>).

The fee can be paid online according to the instructions contained in the aforementioned link or can be paid at the consular section counter at the time of submitting the visa application, always in cash, in Vietnam Dongs
- 9) **Letter of motivation** on the purpose of the trip and the applicant's socio-economic, family and labor situation, together with documents proving the declared statements in the letter.

10) Proof of means of subsistence for maintenance during the stay: it is necessary to prove availability of a minimum amount that allows the maintenance of the applicant during the initial year of authorization of temporary residence in Spain (**400%** of IPREM indicator - Multiple Effects Public Income Indicator- for the head of the family requesting the visa and and **100%** of IPREM Indicator for the support of each of the dependent family members (if any). For this purpose, the minimum amount set out is the official IPREM Indicator per year with proportional extraordinary payments (14 payments/year): **For exact information on the quantity established for each year's IPREM, you are kindly requested to visit the following website:**

<https://www.exteriores.gob.es/DocumentosAuxiliaresSC/Vietnam/HANOI%20%28E%29/IPREM.pdf>

*****In the case of novice or postulant, it is not necessary to provide financial proof.** Instead, it will be enough to present the following two documents:

- Certification from the Ministry of the Presidency, Relations with the Courts and Democratic Memory certifying that the Church, confession, community or order is registered in the Registry of Religious Entities.
- certification of the very religious entity stating clearly that:
 - the entity assumes all the expenses of the applicant during the time of his/her residence in Spain, and
 - the activities to be carried out in Spain by the applicant are strictly religious and that in no case is he/she going to carry out any work or professional activity.

11) Letter of motivation on the purpose of the visa application, plan of activities for the whole family while in Spain, as well as description of the financial capacity of the visa applicant in order to justify the source of the current savings. A suggested outline for this document can be found here:

<https://www.exteriores.gob.es/DocumentosAuxiliaresSC/Vietnam/HANOI%20%28E%29/000c%20ESQUEMA%20ORIENTATIVO%20DESCRIPC%c3%93N%20FINANCIERA.pdf>. This requirement is not applicable to the case of novice or postulant.

12) Air-ticket booking

13) Public or private health insurance (Travel insurance is not accepted): The coverage of the insurance plan must allow you to go to the doctor both for check-ups, as well as for illnesses or emergencies. The medical insurance must not have a waiting period or co-payment or coverage limit, that is, it must cover 100% of medical, hospital and out-patient expenses. The insurance company must be authorized to operate in Spain. A list of insurance companies authorized to operate in Spain is available in the following link: <http://rrpp.dgsfp.mineco.es/> The following list of insurance companies authorized to operate in Spain is not exclusive, nor does it constitute a recommendation by the Embassy of Spain.

ADESLAS	http://www.adelas.com/
AEGON	https://www.aegon.es

ASEFA	https://www.asefasalud.es
ASISA	https://www.asisa.es
AXA	http://www.axa.es
BUPA	http://www.bupaglobal.com
CASER	https://www.caser.es
DKV	https://www.dkvseguros.com
FIATC	https://www.fiatc.es
MAPFRE	https://www.mapfre.es
NECTAR	https://www.nectar.es/
SANITAS	http://www.sanitas.es
SANTA LUCIA	http://www.santalucia.es
VIATAL SEGUROS	http://vitalseguro.com

IMPORTANT NOTES

All visa applications for non-lucrative purpose imply the application for temporary residence authorization, which is handled at the same time with the visa application.

PHOTOCOPIES. It is recalled that a photocopy of each original document will be presented. The photocopies will be made after the translations have been certified and/or the documents legalized.

LEGALIZATION AND TRANSLATION. Any public document issued by non-Spanish authorities must be previously legalized. Documents written in a language other than Spanish must be accompanied by their translation into this language, carried out by a notary or office whose translations are admitted by official bodies, which must be presented just in front of the copy of the original.

LEGITIMATE SUBJECT: Applicants must personally lodge their visa applications. Applications

WHERE TO LODGE THE VISA APPLICATION: kindly visit the following link:

<https://www.exteriores.gob.es/Embajadas/hanoi/vi/ServiciosConsulares/Paginas/Consular/LUGAR-PRESENTACI%C3%93N-VISADO-%28EN%29.aspx>

APPLICATION RECEIPT: The applicant will be given a receipt of the application with a code allowing verification of the processing status of the application through the following link: <https://sutramiteconsular.maec.es/Home.aspx>

REQUIREMENT OF ADDITIONAL DOCUMENTS AND/OR INTERVIEW. At any time during the processing of the file, this Embassy may require the presentation of additional documents to those already presented and/or the personal appearance of the applicant for an interview if deemed necessary.

TIME FOR VISA APPLICATION PROCESSING AND RESOLUTION: The legal period for reaching a decision is of 3 months as of the day after the application submission date, but this period may be extended if an interview or additional documents are requested.

COLLECTION OF PASSPORTS AND DOCUMENTS: Applicants must directly receive visa results (except for minors), within a maximum of one month from the date of receiving the notification of visa results.

REFUSAL OF THE RESIDENCE AUTHORIZATION OR VISA: Where appropriate, the refusal of the residence authorization or visa will always be notified in writing, stating the reasons on which the decision is based.

APPLICATION FOR RECONSIDERATION / APPEAL: In the event of a refusal to grant a residence permit for reasons of study in Spain or a refusal to issue a visa, the applicant can file an application for reconsideration before the Spanish Embassy within one month from the date of receipt of the notice from the Spanish Embassy. The applicant may also file an appeal before the High Court of Madrid within two months from the date of receipt of the notice of the refusal of the visa or of the dismissal of the application for reconsideration.

VALIDITY OF THE VISA: the visa will be valid for 365 days. Non-lucrative temporary residence visa holders need to apply for a Foreigner's Identity Card within 1 month from the date of entry into Spain, at the Office of Foreigners (Oficina de Extranjería) or the Police Department corresponding to the province that grants the authorization for temporary residence.