

WORK AND RESIDENCE PERMIT VISA IN THE FRAMEWORK OF PROVISION OF TRANSNATIONAL SERVICES

(In case the company for which the applicant works for is based in a nation that is NOT a member of the European Union or of the European Economic Area Agreement)

DOCUMENTS REQUIRED

- 1. 2 <u>National visa application</u> forms, duly filled out, signed by the person in whose name the will be issued, and 2 recent passport size photographs in colour and with white background attached to the form.
- 2. Power of attorney for representatives in case the application is not presented by the applicant. A photocopy of the same must be submitted.
- Payment of <u>Visa fees</u> must be done only through demand draft in favour of CONSULATE GENERAL OF SPAIN. Two photocopies of demand draft must be submitted.
- 4. Passport with a minimum validity of 1 year and photocopy of all pages of the same.
- 5. <u>Police Clearance Certificate</u> issued by the competent authorities of the country where the applicant has resided in the last 5 years prior to the submission of the visa application, legalised + authenticated or apostilled.
- 6. <u>Medical certificate</u> issued by any registered medical practitioner updated.
- 7. Resolution permit which authorizes the residence and work in the Framework of the provision of transnational services, within **1 month** from the notification to the employer. A photocopy of the same must be submitted. Note: If the resolution permit has not been applied, applicants can apply for the same at the Consulate General.
- 8. In case the application for residence and work is submitted at the Consulate General, the following documents are required (A photocopy of the same must be submitted):
 - a. <u>Form EX 08</u> Application for authorization of residence and authorization of work and residence.
 - b. <u>Form Modelo 790, code 052</u> Proof of payment of the fees for the residence application procedures.

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MINISTERIO DE ASUNTOS EXTERIORES, UNIÓN EUROPEA Y COOPERACIÓN

- c. Photocopy of all the pages of the valid passport or travel document of the employee.
- d. Photocopy of the work contract for the provision of services and document that justifies that the companies belong to the same group.
- e. Documents that justify that the residence of the outsourced employee in the country or countries where the company is established is stable and regular.
- f. If applicable, a certificate from the competent Public Employment Service on the insufficiency of job seekers to cover the job.
- g. Those documents that justify the concurrence, if they are alleged by the interested party, of any or some of the specific cases of non-consideration of the national employment situation established in article 40 of Organic Law 4/2000 or by international agreement.
- h. The supporting documentation that identifies the company that transfers the foreign worker and its fiscal address.
- i. The accreditation of the training and, if applicable, the professional qualification legally required for exercising the profession.
- j. The employment contract of the foreign worker with the company that transfers him and a report of the activities that the worker will undertake in the framework of transnational posting.
- k. The secondment certificate of the competent authority or institution of the country of origin that proves that the worker remains subject to their Social Security legislation if there is an applicable international Social Security instrument or a public document on the appointment of legal representative of the company that transfers the worker, for the purposes of complying with Social Security obligations.

OTHER REQUIREMENTS AND OBSERVATIONS

TRANSLATION: <u>Sworn translation</u> to Spanish from source language if the original documents are in a regional/foreign language.

PHOTOCOPIES: Kindly note that for each original document presented a photocopy of the same must be submitted. The photocopies must be made after legalising the translations and/or the documents.

INTERVIEWS: At any time during the visa application procedure, this Consulate General may require the personal appearance of the applicant, and if considered necessary, conduct a personal interview.

THIS CONSULATE GENERAL MAY REQUEST FOR ANY ADDITIONAL DOCUMENTATION.

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