Digital Certificate

- Natural Persons
- Legal Persons

Natural Person

Any person of legal age can ask for and obtain for free a digital certificate if they are in possession of DNI (Spanish Identification Number), NIE (Spanish Foreigner Identification Number) or NIF (Spanish Tax ID Number). If you are not in posession of any of those documents, please check the procedures to obtain them here: NIE - NIF natural person

To obtain the Certificate software to install in your computer, you must follow these steps:

- 1. Access the FNMT website.
- Fill in the application for the certificate. (Required data: N° DEL DOCUMENTO DE IDENTIFICACIÓN = NIE or NIF; PRIMER APELLIDO = family name, as in your passport; CORREO ELECTRÓNICO = email address; Confirme aquí su CORREO ELECTRÓNICO = repeat email address)
- 3. You will receive an email with an application code. Write it down or print the email.
- 4. To prove your identity, you must come to our offices in person. Download the application, fill it in with your data (see some help here), print two copies of it, but do not sign it yet, because you must do it in front one of our staff members. You will need an appointment. You must bring the copies of the application, your NIE or NIF and copy thereof.
- 5. After your visit, you have 10 working days to send an email from the same email address you provided in your application. You must indicate your name and surname, NIE or NIF number, date you signed the application in our office, and application code.
- 6. In not more than 10 working days from the date of this email you will be able to download your certificate from the FNMT website, Download your User Certificate, in the same computer you used to start the application process. (Required data: N° DEL DOCUMENTO DE IDENTIFICACIÓN = NIE or NIF; PRIMER APELLIDO = family name, as in your passport; CÓDIGO DE SOLICITUD = application code. After filling in the data, press "Descargar Certificado" button)

Legal person (enterprises)

FNMT-RCM issues digital certificates for legal persons valid for tax purposes. In order to apply for these certificates, the company must be in possession of the Spanish Fiscal Identification Number (NIF). The representative of the company must be as well in possession of DNI (Spanish Identification Number), NIE (Spainsh Foreigner Identification Number) or NIF (Spanish Tax ID Number). If you are not in possession of any of those documents, please check the procedures to obtain them here: NIE - NIF natural person - NIF legal person.

To obtain the Certificate software to install in your computer, you must follow these steps:

- 1. Access the FNMT website.
- Fill in the application for the certificate. (Required data: NIF DE LA ENTIDAD REPRESENTADA = Company's NIF; CORREO ELECTRÓNICO = email address; Confirme aquí su CORREO ELECTRÓNICO = repeat email address)
- 3. You will receive an email with an application code. Write it down or print the email.
- 4. To prove your identity, you must come to our offices in person. See the application, fill it in with your data (see some help here), print two copies of it, but do not sign it yet, because you must do it in front one of our staff members. You will not need an appointment. You must bring the copies of the application, NIE or NIF of both the company and yours and copy thereof. Besides that, you must also bring certificate from the Chamber of Commerce stating the company's data and the applicant's legal capacity (*Uittreksel van Kamer van Koophandel*), translated into Spanish and with Apostille. In case you are not the legal representative of the company, power of attorney also translated into Spanish and with Apostille.
- 5. After your visit, you have 10 working days to send an email from the same email address you provided in your application. You must indicate the company name and NIF, your name and surname, NIE or NIF number, date you signed the application in our office, and application code.
- 6. In not more than 10 working days from the date of this email you will be able to download your certificate from the FNMT website, Download your User Certificate, in the same computer you used to start the application process. You must pay a fee of 14 euros, with credit card.