

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	RTD.02 – Research Ethics and Integrity Sector
Post number in sysper:	444580
Contact person:	Gilles LAROCHE
Provisional starting date:	2nd quarter 2024
Initial duration:	1 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month

Entity Presentation (We are)

Unit RTD.02 is part of the Directorate-General for Research and Innovation of the European Commission and forms an interface between the world of science and policymaking. Unit RTD.02 provides scientific advice to the European Commission, supports the functioning of the European Research Council for excellence in frontier research; advises the College on questions relating to ethics and values; puts ethics and integrity in practice to ensure excellence and trust and sets the scene for a European Science for Policy ecosystem. The Scientific Advice Mechanism (SAM), coordinated by

the unit, delivers transparent, high quality, timely and independent scientific advice for policy and/or legislation to the College of European Commissioners. This includes running the secretariate of the Group of Chief Scientific Advisors, contributing to the gathering and synthesis of evidence, organising expert elicitation and stakeholder meetings, supporting the writing of scientific opinions and organising outreach and communication.

Our Unit provides support to the European Group on Ethics in Science and New Technologies (EGE) that advises on all aspects of Commission policies and legislation where ethical, societal and fundamental rights dimensions intersect with the development of science and new technologies.

The unit is also responsible for Science for Policy within the context of the European Research Area and for which close collaboration with Member States and other Commission services is required.

Within our Unit, the Research Ethics and Integrity Sector is overall promoting the highest standards of Ethics and Integrity in the performance of Research and Innovation in the EU.

The core activity of the Research Ethics and Integrity sector (RTD.02.001) is to:

- Develop a coherent EU research ethics and integrity framework. This notably includes:
 - Ensure a dialogue between the Member States research ethics and integrity bodies.
 - Design and manage the policy operations of the ERA specific programme for the part relating to Ethics and Integrity
 - Promote the use of European Code of Conduct for Research Integrity and whenever necessary initiate the update of the Code.
 - Enhance international cooperation in the context of the National Ethics Committees (NEC) Forum, UNESCO, WHO and National authorities.
 - Harvest the policy outputs of Research Ethics and Integrity projects to inform policy design and improve the Framework Programme Ethics Appraisal scheme.
- Ensure the highest ethics and integrity standards in the EU research Framework Programme (FP). This implies the development and implementation of the FP Ethics appraisal scheme:
 - The drafting of legal basis.
 - The design of the methodologies and procedures for all research family funding (including JUs), enhancing cooperation and transfer of best practice.
 - The conduct and/or supervision of the ethics screening, assessment and checks/reviews involving panels of ethics experts.
 - The organisation of trainings for EC staff, ethics experts and Member States ethics and integrity structures.

- Maintain and further develop the EU web application SINAPSE that notably support the Ethics Appraisal Scheme and the NEC Forum.

Job Presentation (We propose)

An interesting position in a dynamic and stimulating environment for a person with policy and project management background in areas related to the Research Ethics and Integrity Sector's activities. The successful candidate will contribute to the definition of policy initiatives and the implementation of the Ethics Appraisal process.

The SNE will work under the supervision of an administrator. Without prejudice to the principle of loyal cooperation between the national/regional and European administrations, the SNE will not work on individual cases with implications for files he/she had to deal with in his/her national administration in the two years preceding its entry into the Commission, or directly adjacent cases

In no case the SNE shall represent the Commission in order to make commitments, financial or otherwise, or to negotiate on behalf of the Commission.

Jobholder Profile (We look for)

A motivated, dynamic colleague with a service-orientated approach and good analytical, coordination and communication skills. The successful candidate must be an experienced person able to make sound judgements with excellent organisational and interpersonal skills and teamwork.

The job requires the ability to work closely with independent ethics and integrity experts mostly in ethics review panels, to provide timely input and analysis on diverse research topics that raise ethics issues and to prepare position papers to contribute to the promotion of research ethics and integrity principles and values. Excellent oral and written skills in English, allowing for effective communication with all counterparts and partners, as well as the capacity to establish solid working relations are essential. A proven knowledge in ethics is essential.

Good command of English is essential; any other language would be an asset.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.

- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)