

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	OLAF-A-02
Post number in sysper:	369246
Contact person:	Mr Vasil KIROV
Provisional starting date:	3 quarter 2024
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: <a href="#">Click or tap here to enter text.</a>
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: .... <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month

**Entity Presentation (We are)**

The European Anti-Fraud Office (OLAF) is both an investigative service and the Directorate General of the Commission responsible for the design and delivery of anti-fraud policy. The Director General of OLAF has statutory independence in the conducting of investigations into allegations of fraud and other illegal activities with financial consequences for the European budget. OLAF's independent investigation powers cover all EU Institutions and bodies, as well as economic operators receiving funds from the EU budget both in Member States and in third countries.

Unit A.2 Direct Expenditure – Operations and Investigations, conducts administrative investigations in the field of direct expenditure managed by the EU institutions, bodies, offices and agencies. Its operations cover all EU Member States as well as third countries. The unit investigates cases in the area of migration and home affairs, internal security, visa and border controls, Horizon Europe/Horizon 2020, Europe of Citizens Programme, Connecting Europe Facility (CEF), Trans-European Transport Networks (TEN-T), LIFE, ERASMUS+ and other areas funded by the European Union.

### **Job Presentation (We propose)**

OLAF offers an interesting and challenging position for a seconded national expert as investigator at Unit A.2.

The investigator will conduct administrative investigations in accordance with Regulation 883/2013 (including interviews with witnesses and persons concerned, inspections of premises at the EU institutions, bodies, offices and agencies, on-the-spot checks at the premises of economic operators etc.).

### **Jobholder Profile (We look for)**

The ideal candidate should have a very good knowledge of OLAF's mission and procedures as well as of the EU anti-fraud policies and legislation, s/he should have a very good knowledge of practices in investigative and prosecution work in the Member States. The successful candidate should ideally have a university degree in Law or Economics (at least four years of university). The following skills and competences are considered important:

- a very good knowledge of English language (the working language of the Unit);
- proven analytical and drafting skills, ability to organize and plan her/his work and to reach results;
- a solid team spirit, an open mind and the ability to maintain good relations with a range of correspondents;
- excellent communication skills;

Proven experience in the anti-fraud investigations would be an important asset.

### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

### **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.**

Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

### **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council <sup>(1)</sup>. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)