



*Embajada de España*

## **BID ANNOUNCEMENT**

### **THE EMBASSY OF SPAIN EN BEIRUT IS INICITATING THE NEGOCIATION FOR A SECURITY SERVICE CONTRACT FOR ITS PREMISES**

**Object of the contract:** Security services for the premises of the Chancellery and Residency of the Embassy of Spain in Lebanon.

**Duration of the contract:** one year, from July 1<sup>st</sup>, 2022 till May 31<sup>st</sup>, 2023.

**Criteria of award:** The most advantageous offer.

**Contact info:** emb.beirut@maec.es

**Memorandum:** The technical prescriptions that must apply to the contract:

#### **1) SERVICE DESCRIPTION:**

One year surveillance service of the Chancellery and the Residency of the Embassy of Spain in Beirut, with the following positions and schedules:

- Chancellery: 1 armed guard, Monday to Friday, from 8 am to 4 pm.  
1 unarmed guard, Monday to Friday, from 8 am to 4 pm.
  
- Residency: 1 unarmed guard every day from 8 am to 4 pm.  
1 unarmed guard every day from 4 pm to 12 am.  
1 armed guard every day from 12 am to 8 am.

#### **2) GENERAL STANDARDS:**

- 2.1. Check the identity of the officials and workforce or hired personnel that access the Representation.
- 2.2. Check that the visits are fully identified and accredited, verifying their actual exit from the building.
- 2.3. Carry out an exhaustive control of objects, packages, bags, handbags, etc.
- 2.4. Knowledge and handling X-Ray Scanner and Metal Detector Arc.
- 2.5. Prevent the exit of material, furniture and objects without prior authorization of the Representation.

#### **3) OTHER OBLIGATIONS:**

- 3.1. Make regular patrols for the determined areas.

3.2. Collaborate with the head of security in case of emergency and evacuation.

3.3. Give account of occurred incidents, informing periodically about observed anomalies.

3.4. Conservation and management of the technical means that the Embassy puts at disposal for a better performance of the service.

Beirut, March 21<sup>st</sup>, 2022



THE AMBASSADOR OF SPAIN

José María Ferré de la Peña