



VISA WITH EXCEPTION OF WORK PERMIT

DOCUMENTATION REQUESTED

Application must be presented with prior appointment.

The application must be personally submitted by every applicant.

Kindly provide exact number of photocopies as requested.

Only photocopies of the passport and application form must be stapled. Do not staple the originals or photocopies.

Who can apply for visa under this category?

- Technicians, researchers and scientists invited or hired by the Spanish public authorities or institutions.
- Professors, technicians, researchers and scientists invited or hired by a Spanish University to carry out teaching research or academic assignments.
- Directors or professors from cultural or educational institutions, public or private, from other countries who intend to carry out cultural or educational programs in Spain.
- Civil Servants or Army men from Foreign State Administrations who intend to go to Spain in order to carry out activities in virtue of agreements of cooperation with the Spanish Administration.
- Correspondents of Foreign media duly accredited as correspondents or special envoys.
- Members of International Scientific Missions duly authorized by the competent administration.
- Artists intending to perform in Spain for a period which cannot be more than 5 days of continued performance or 20 days of performance in a period of less than 6 months.
- Religious ministers and members of different churches, faith or religious communities such as religious professes registered in the "Registro de Ministerio de Justicia". The organization on which they depend must take the responsibility of their allowance and accommodation.
- Members of representative organizations, government and administration of the syndicates and employer organizations known internationally.
- Aliens of minor age in working age protected by the organizations for protection of minors, for those activities that, on proposal of the mentioned entities, while they reside in Spain, favor their social integration.

DOCUMENTATION REQUESTED

- Application for National Visa duly filled in, **preferably printed online**, and signed by the applicant in blue ball point ink. Three photocopies of the duly filled application form. Correct and complete postal address, email address, and telephone number must be provided in the form.
- Four recent photographs (35-45 mm) not more than six months old, of the applicant with white background must be affixed on each application form.
- Applicable visa fee.
- Original contract letter, signed by the applicant and the employer, along with the clauses.
- Photocopy of previous academic qualifications, if available.
- Proof of accommodation during the stay in Spain. Hotel reservations are not considered as proof of accommodation.
- Proof of travel insurance (for the entire duration of stay in Spain) to cover the expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and /or emergency hospital treatment.



MINISTERIO
DE ASUNTOS EXTERIORES
Y DE COOPERACIÓN

The insurance must be valid throughout the Schengen territory and cover the entire period of the person's stay. The minimum coverage will be 30,000 Euros or 50,000 US dollars.

- Form EX-09 ("solicitud de autorización de estancia o residencia temporal con excepción de la autorización de trabajo") duly completed and signed by the applicant.
- Form 790, código 052, along with the additional fee.
- Police clearance certificate (only for applicants above 16 years) issued by the competent authorities of the country. The document must be issued within last three months, at the time of submission and must bear the stamp of Apostille of Hague (if applicable) or the due legalizations. Two photocopies of this document must be attached.
- Criminal Record Certificate issued by the country/countries, only if the applicant has resided in another country during last five years. This document must be issued within last three months, at the time of submission and must be duly legalized by the Ministry of Foreign Affairs in the country and the Embassy of Spain in that country or bear the stamp of Apostille of Hague. Two photocopies of this document must be attached.
- Medical Certificate issued by a registered medical practitioner stating that "the applicant is not suffering from any disease that can have repercussions any on the public health in accordance with the International Sanitary Act 2005". This document must be issued within last three months, at the time of submission and must bear the stamp of Apostille of Hague. Two photocopies of this document must be attached.
- Translation of Police clearance certificate, Medical certificate, Criminal record clearance certificate into Spanish by a sworn translator "traductor jurado".
- Passport of the applicant with at least two blank pages, which should be valid for at least four months at the time of submission of the application. Two photocopies of all the pages of the present passport must be submitted.
- One photocopy of the bank draft.
- If the applicant is not a national of India, Sri Lanka, Bhutan, Nepal or the Maldives, a proof of his/her legal residence in any of these countries (Residence permit).

(Please note that this is not an exhaustive list. The Embassy/Consulate reserves the right to request additional documentation or personal appearance of the applicant. This information will be provided only once the application has been submitted and reviewed.)