



## **VISA TO REGAIN PERMANENT RESIDENCE**

### **DOCUMENTATION REQUESTED**

**Application must be presented with prior appointment.**

**The application must be personally submitted by every applicant.**

**Kindly provide exact number of photocopies as requested.**

**Only photocopies of the passport and application form must be stapled. Do not staple the originals or photocopies.**

- Application for National Visa duly filled in, **preferably printed online**, and signed by the applicant in blue ball point ink. Three photocopies of the duly filled application form. Correct and complete postal address, email address, and telephone number must be provided in the form.
- Four recent photographs (35-45 mm) not more than six months old, of the applicant with white background must be affixed on each application form.
- Applicable visa fee.
- Photocopy of all the pages of the passport(s).
- Photocopy of the residence card of the applicant.
- A detailed letter from the applicant explaining the situation, when the applicant, reasons for staying back, and the duration of stay.
- Police clearance certificate (only for applicants above 16 years) issued by the competent authorities of the country. The document must be issued within last three months, at the time of submission and must bear the stamp of Apostille of Hague (if applicable) or the due legalizations. Two photocopies of this document must be attached.
- Criminal Record Certificate issued by the country/countries, only if the applicant has resided in another country during last five years. This document must be issued within last three months, at the time of submission and must be duly legalized by the Ministry of Foreign Affairs in the country and the Embassy of Spain in that country or bear the stamp of Apostille of Hague. Two photocopies of this document must be attached.
- Medical Certificate issued by a registered medical practitioner stating that "the applicant is not suffering from any disease that can have repercussions any on the public health in accordance with the International Sanitary Act 2005". This document must be issued within last three months, at the time of submission and must bear the stamp of Apostille of Hague. Two photocopies of this document must be attached.
- Translation of Police clearance certificate, Medical certificate, Criminal record clearance certificate into Spanish by a sworn translator "traductor jurado".
- Form 790, codigo 052, along with the additional fee.
- Form EX11, duly filled by the applicant.
- One photocopy of the bank draft.
- If the applicant is not a national of India, Sri Lanka, Bhutan, Nepal or the Maldives, a proof of his/her legal residence in any of these countries (Residence permit).

### **LEGALIZATIONS AND SWORN TRANSLATIONS**

(Applicable for marriage certificates, birth certificates, death certificates, divorce deeds, adoption deeds, medical certificates, police clearance certificates)



MINISTERIO  
DE ASUNTOS EXTERIORES  
Y DE COOPERACIÓN

Documents issued by Indian authorities must bear the stamp of Apostille of Hague. This stamp is issued by Ministry of External affairs, India. All these documents must be, then, translated into Spanish by a sworn translator “traductor jurado” only.

Documents issued by the authorities in Nepal, Sri Lanka ,Bhutan and Maldives must be legalized by the Ministry of Foreign Affairs of the issuing country and by the Consulate of Spain in that country. All these documents must be, then, translated into Spanish by a sworn translator “traductor jurado” only.

**(Please note that this is not an exhaustive list. The Embassy/Consulate reserves the right to request additional documentation or personal appearance of the applicant. This information will be provided only once the application has been submitted and reviewed.)**