



## **VISA FOR NON-EU SEAMEN WHO INTEND TO ENTER SPAIN TO BOARD NON-SPANISH SHIPS**

*These are the documents required, alongside their Schengen visa application, to seamen who envisage a trip to Spain to work in a non-Spanish ship. Please note that the Embassy may contact you later on and request additional information.*

*Back to back pages are preferred. Do not staple any documents and refrain from providing documents other than those mentioned here-below.*

*When submitting an application, both a [consular and a BLS fee](#) must be paid.*

### **Documents**

- [One application form for a Schengen visa](#) duly completed (full postal address, email address and telephone should not be omitted), dated and signed in blue ink by the applicant. One photograph not older than 6 months of the applicant, 35-45 mm and on a white background, should be affixed on the application form.
- Passport of the applicant with at least two blank pages, valid for at least three months after the duration of the anticipated stay and issued in the last ten (10) years. Old passports can also be included. If there is any visa refusal in the latest 2 years, please provide the refusal notice or a written explanation about the reasons.
- One copy of the pages of the passport with biographic data (in the case of an Indian passport, at the beginning and the end).
- Seaman's passbook (continuous certificate of discharge in India)
- Letter of employment
- Flight bookings. It is advisable not to buy the air ticket until the visa has been granted.
- If the applicant is not a national of India, Sri Lanka, Bhutan, Nepal or the Maldives, evidence of his/her legal residence in any of these countries (residence permit).
- A letter of invitation from the Spanish maritime agency (ship owner, agent or consignee of the ship) with the following information should be included:
  - name and surname of the seaman
  - date and place of birth
  - nationality, passport number, date of issue and period of validity
  - seaman's passbook number, date of issue and period of validity
  - job position on the ship on which he will board (if there are various seamen this information should be included in a list, signed and stamped and attached to the letter of invitation)
  - date and port of entry in Spain
  - name of ship
  - flag of ship
  - port of boarding in Spain
  - duration of the stay on board
  - port of disembarkation
  - date of return to the country of origin
  - travel itinerary to Spain and return to country of origin
  - name and address of the agency responsible for the crew member in country of origin as well as agency responsible for the crew member in Schengen State.
- Proof of travel insurance with a minimum coverage of 30,000 Euros to cover any expense which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment. The insurance must be valid throughout the territory of the Schengen States and during the entire period of stay. Check the list of approved Indian travel insurance companies [here](#).

The applicant should take the adequate steps to ensure that the Embassy receives the Schengen application form for crew members who need a visa (Annex IX of the Regulation (EC) 810/2009) issued, filled and stamped by the competent Spanish seaport authorities.

### **Average processing time at the Embassy**

4 working days (depending on availability of the Annex IX mentioned before)