



**RESIDENCE VISA WITH EXCEPTION OF WORK PERMIT
MORE THAN 90 DAYS**

DOCUMENTS REQUIRED

1. 2 National visa application forms, duly filled out, signed by the person in who's name the will be issued, and 2 recent passport size photographs in colour and with white background attached to the form.
2. In case of representatives, power of representation. A photocopy of the same must be submitted.
3. Payment of Visa fees must be done through demand draft only in favour of CONSULATE GENERAL OF SPAIN MUMBAI.
4. Proof of payment of the fees for the residence application procedures (Form Modelo 790, code 052).
5. Application form for authorisation of temporary Residence with exception of work permit (Form EX 09).
6. Passport with a minimum validity of 1 year and photocopy of all pages of the same.
7. Police Clearance Certificate updated, translated to Spanish and legalised, issued by the competent authorities of the country where the applicant has resided in the last 5 years prior to the submission of the visa application. (Only in case of applicants who are above the criminal age of responsibility). In case of India, this certificate must be issued by the Regional Passport Office and must bear the stamp of Apostille of Hague issued by Ministry of External Affairs, India.
8. Medical certificate issued by any registered medical practitioner updated and translated to Spanish. The Medical Certificate must state the following phrase: "***the applicant is not suffering from any disease that can have repercussions any on the public health in accordance with the International Sanitary Act 2005.***" A photocopy of the same must be submitted.

SPECIFIC DOCUMENTATION

1. **TECHNICIANS, RESEARCHERS AND SCIENTISTS INVITED OR CONTRACTED BY THE CENTRAL GOVERNMENT, THE STATE GOVERNMENT, UNIVERSITIES, PRIVATE ORGANISATIONS OR ORGANISATIONS WHOSE OBJECTIVE IS PROMOTION AND DEVELOPMENT OF THE RESEARCH PROGRAMS PROMOTED OR PARTICIPATED MAINLY BY THE MENTIONED ORGANISATIONS, FOR THE DEVELOPMENT OF A TECHNICAL, SCIENTIFIC PROGRAM OR A PROGRAM OF GENERAL INTEREST.** Invitation letter or employment contract signed by the person in charge of the legal representation of the organization, where the description of the project and the professional profile of the applicant required for the development of the project are mentioned. Two photocopies of the same must be submitted.



2. FOREIGN NATIONAL PROFESSIONALS SUCH AS TEACHERS, TECHNICIANS, RESEARCHERS AND SCIENTISTS INVITED OR CONTRACTED BY A SPANISH UNIVERSITY. IT IS CONSIDERED AS SUCH THAT THE FOREIGN NATIONAL TEACHERS WHO ARE INVITED OR CONTRACTED BY THE SPANISH UNIVERSITY FOR THE DEVELOPMENT OF SCHOOL WORK OR OTHER ACADEMIC ACTIVITIES.

Invitation letter or employment contract for the execution of the above mentioned activities, signed by the legal representative of the corresponding Spanish University. A photocopy of the same must be submitted.

3. FOREIGN NATIONAL ADMINISTRATIVE OR FACULTY STAFF OF CULTURAL INSTITUTIONS OR EDUCATIONAL INSTITUTIONS DEPENDENT ON OTHER NATIONS OR PRIVATE INSTITUTIONS, OF ACCREDITED PRESTIGE, OFFICIALLY RECOGNISED BY SPAIN, WHO WILL DEVELOP IN OUR COUNTRY CULTURAL AND TEACHING PROGRAMS OF THEIR RESPECTIVE COUNTRIES, HOWEVER LIMITING THEIR ACTIVITY TO THE EXECUTION OF SUCH PROGRAMS.

Documentation which justifies the validity in the country of origin, of the degree or diploma certificates issued in Spain, of the employment contract or designation for the execution of the management or teaching activities and in case of private organisations, also the documentation that justifies its official recognition in Spain. A photocopy of the same must be submitted.

4. CIVIL SERVANTS OR MILITARY OFFICIALS OF THE CENTRAL GOVERNMENT WHO WOULD BE TRAVELLING TO SPAIN FOR DEVELOPMENT OF ACTIVITIES IN VIRTUE OF COOPERATION AGREEMENTS WITH THE SPANISH GOVERNMENT.

Certificate issued by the corresponding Central government along with the document justifying the same. A photocopy of the same must be submitted.

5. JOURNALISTS OF FOREIGN NATIONALITY.

Accreditation issued by the Ministry of the Presidency of Spain. A photocopy of the same must be submitted.

6. MEMBERS OF INTERNATIONAL SCIENTIFIC ORGANISATIONS WHO CARRY OUR RESEARCH AND DEVELOPMENT IN SPAIN AUTHORIZED BY THE MINISTRY OF EDUCATION AND SCIENCE OR BY MINISTRY OF INDUSTRY, TOURISM AND COMMERCE.

Authorization of the Ministry of Education and Science or the Ministry of Industry, Tourism or Commerce for forming a part of the international scientific mission. A photocopy of the same must be submitted.

7. ARTISTS WHO TRAVEL TO SPAIN FOR SPECIFIC PERFORMANCES WHICH ARE NOT SUPPOSED TO BE CONTINUOUS ACTIVITIES (THE PERFORMANCES CARRIED OUT CANNOT EXCEED MORE THAN FIVE CONTINUOUS DAYS OF PERFORMANCE OR TWENTY CONTINUOUS DAYS OF PERFORMANCE IN A PERIOD LESSER THAN 6 MONTHS)

a) Copy of the employment contract for the development of artistic activities.

b) List of the corresponding authorisations or licences.



- c) Photocopy of DNI card of the person who will sign the contract on behalf of the Spanish counterpart.
- d) Event calendar of the performances being held in Spain, specifying the days, the cities and the province where the performances will be held.
- e) List of members of the artistic group, indicating the name, surname, passport number, date and place of birth and the job post in the artistic group.

Two photocopies of the same must be submitted of all the documents presented.

8. RELIGIOUS MINISTERS AND THE MEMBERS OF DIFFERENT CHURCHES, CONVENTS AND RELIGIOUS COMMUNITIES, AS WELL AS RELIGIOUS FOLLOWERS OF RELIGIOUS ORDERS.

- a) Certificate from the Ministry Of Justice of Spain, certifying that the applicant belongs to a Church, Convent, Religious Community or a Religious Order that is registered in the Register of Religious Entities of the Ministry of Justice.
- b) Certificate issued by the Religious Organisation, in accordance with the Ministry of Justice of Spain, certifying that: the applicant is a Priest, Member of church hierarchy or a religious follower, for completing the requirements established in their statutory norms, that the activities that will be carried out by the applicant in Spain is will be strictly religious activities or in case of religious followers are purely contemplative activities or correspond to the statutory aims of the Religious Order.
- c) Certificate issued by the religious entity in accordance with the Ministry of Justice of Spain, certifying they would be responsible of the expenditure, maintenance and accommodation, as well as they undertake to fulfil the requirements in accordance with the norms of Social security. A photocopy of the same must be submitted of all the documents presented.

9. FOREIGN NATIONALS WHO ARE A PART OF THE REPRESENTATIVE ORGANISATIONS OF THE GOVERNMENT, TRADE UNIONS AND INTERNATIONALLY RECOGNISED ENTREPRENEURIAL ORGANISATIONS, PROVIDED THAT THEIR ACTIVITY IS STRICTLY LIMITED TO THE PERFORMANCE OF THE FUNCTIONS TOWARDS THE MENTIONED CONDITION.

10. PERSONS OF SPANISH ORIGIN WHO HAVE LOST THE SPANISH NATIONALITY.

Official Birth Certificate, or in its absence, certificate presented through adequate proof of documents that are legally acceptable. Two photocopies of the same must be submitted.



MINISTRY
OF FOREIGN AFFAIRS
AND COOPERATION

CONSULATE GENERAL OF SPAIN
MUMBAI (INDIA)

11. MINORS OF FOREIGN NATIONALITY OF WORKING AGE OVERSEEN BY THE COMPETENT ENTITY FOR PROTECTION OF MINORS, TO UNDERTAKE THOSE ACTIVITIES THAT, ON THE PROPOSAL OF THE SAME ENTITY, WHILE THEY CONTINUE BEING MINORS, FAVOUR THEIR SOCIAL INTEGRATION.

Accreditation of the mentioned entity that exercises the guardianship of the minor and the presentation on their behalf of the proposal of activities that is favourable for the social integration of the minor. Two photocopies of the same must be submitted.

OTHER REQUIREMENTS AND OBSERVATIONS

TRANSLATION: Translation to Spanish and legalisation of the translation of the documents presented (except passports).

PHOTOCOPIES: Kindly note that for each original document presented a photocopy of the same must be submitted. The photocopies must be made after legalising the translations and/or the documents.

INTERVIEWS: At any time during the visa application procedure, this Consulate General may require the personal appearance of the applicant, and if considered necessary, conduct a personal interview.

THIS CONSULATE GENERAL MAY REQUEST FOR ANY ADDITIONAL DOCUMENTATION.

CORREO ELECTRÓNICO: cog.mumbai.vis@maec.es

Express Towers, 3rd floor,
Barrister Rajni Patel Marg,
Nariman Point, 400 021 Mumbai
Tel.: +91 22 22 88 02 13 / 19
Fax: +91 22 22 88 02 54