



WORK AND RESIDENCE PERMIT VISA

DOCUMENTS REQUIRED

1. 2 National visa application forms, duly filled out, signed by the person in whose name the visa will be issued and 2 recent passport size photographs in colour and with white background attached to the form.
2. Payment of Visa fees must be done through demand draft only in favour of CONSULATE GENERAL OF SPAIN MUMBAI.
3. In case of representatives, power of attorney. A photocopy of the same must be submitted.
4. Passport with a minimum validity of 4 months and photocopy of all pages of the same.
5. Police Clearance Certificate updated, translated to Spanish and legalised, issued by the competent authorities of the country where the applicant has resided in the last 5 years prior to the submission of the visa application. (Only in case of applicants who are above the criminal age of responsibility). In case of India, this certificate must be issued by the Regional Passport Office and must bear the stamp of Apostille of Hague issued by Ministry of External Affairs, India.
6. Medical certificate issued by any registered medical practitioner updated and translated to Spanish. The Medical Certificate must state the following phrase: "**the applicant is not suffering from any disease that can have repercussions any on the public health in accordance with the International Sanitary Act 2005.**" A photocopy of the same must be submitted.
7. Original of the resolution authorizing RESIDENCE AND WORK of the applicant. This document must be submitted before this Consulate General within ONE MONTH from the date of notification by the Spanish authorities to the employer. TWO photocopies of the same must be submitted.
8. Copy of the work contract, signed by the Foreigners Office (la Oficina de Extranjería). A photocopy of the same must be submitted.
9. Personal appearance of the foreign national employee, for the signing of the contract before the Consular Office.
10. Agreement to return signed by the employee. 3 samples.

OTHER REQUIREMENTS AND OBSERVATIONS

TRANSLATION: Translation to Spanish and legalisation of the translation of the documents presented (except passports).



MINISTRY
OF FOREIGN AFFAIRS
AND COOPERATION

CONSULATE GENERAL OF SPAIN
MUMBAI (INDIA)

PHOTOCOPIES: Kindly note that for each original document presented a photocopy of the same must be submitted. The photocopies must be made after legalising the translations and/or the documents.

INTERVIEWS: At any time during the visa application procedure, this Consulate General may require the personal appearance of the applicant, and if considered necessary, conduct a personal interview.

**THIS CONSULATE GENERAL MAY REQUEST FOR ANY ADDITIONAL
DOCUMENTATION.**

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