

**DOCUMENTS CHECKLIST
SHORT-STAY VISA**

Family Name and First Name: _____

E-mail address: _____

Date of arrival into the Schengen Space: _____

Date of departure from the Schengen Space: _____

Itinerary of your trip (Countries to visit and number of days in each country: _____

Date and time of appointment: _____

<i>TO PRESENT WITH ALL SHORT-STAY VISAS (ORIGINAL & PHOTOCOPIES)</i>		
1. A completed and signed Application for Schengen Visas	Original	
2. A passport with a validity of more than 3 months from the date you leave the Schengen space after your visit	Original	Photocopy
3. Proof of financial reliability: bank statements, letter from your bank - 6 months	Original	Photocopy
4. Proof of accommodation: hotel reservation fully paid or a letter of invitation issued at a police station in Spain	Original	Photocopy
5. If you travel to attend a conference, a seminar, for business reasons or to participate in a sport event, you must submit documentation that supports your request (official invitation, attendance confirmation, etc.)	Original	Photocopy
6. Ticket or flight reservation, or travel itinerary confirmed by a travel agency.	Original	Photocopy
7. Medical insurance with overseas coverage (minimum: 30,000€).	Original	Photocopy
8. Proof of residence in Canada (permanent residence card, work permit, study permit, etc.) with a validity of more than 3 months from the date you leave the Schengen space after your visit.	Original	Photocopy
9. Letter of employment or confirmation of school registration.	Original	Photocopy
10. If minor, authorisation from both parents with photocopies of their passports and birth certificate of the minor.	Original	Photocopy
11. Cash, money order or certified cheque payable to the Consulate General of Spain will be accepted.	SCAN: _____	

Application date: _____

Signature: _____