LONG-TERM RESIDENCE AUTHORIZATION RECOVERY

WHAT TO SUBMIT

(original and copy of all the documents requested)

FIRST PHASE. Application for recovery of long-term residence authorization

1. Two applications for long-term residence authorization, model EX11, duly completed and signed. It can be obtained at the following link:


2. Passport or travel document recognized with a minimum validity of 4 months (all pages)

3. Immigration status in the United States (not applicable to US citizens): residence card, valid US student visa or US work permit (stamp on the passport) or "parole".

4. Driver’s license or Identity Card, with the current address of the State of Florida, Georgia or South Carolina

5. Medical certificate. A recent doctor’s statement, dated no more than three months before the application date, with the doctor or medical center’s letterhead, duly signed, stamped and translated into Spanish by a sword/certified translator stating:

   "This medical certificate certifies that Mr. / Mrs. (...) does not suffer from any diseases that may have serious implications for public health in accordance with the provisions of the International Health Regulations 2005."

6. Certificate of criminal record, dated no more than three months before the application date, stating that applicant does not have criminal record in countries where it has resided for the past five years. Not apply for under 18 years old

In the US you can request the one issued by the US Department of Justice- Federal Bureau of Investigation (FBI) or the one issued by the Department of Law Enforcement of your State of residence. We do not accept local police criminal certificates:

INFO FBI BACKGROUND CHECK DEPARTMENT OF STATE
https://www.fbi.gov/services/cjis/identity-history-summary-checks

INFO FLORIDA DEPARTMENT OF LAW ENFORCEMENT
INFO GEORGIA BACKGROUND CHECK
https://gbi.georgia.gov/services/obtaining-criminal-history-record-information-frequently-asked-questions

You can obtain a copy of your Georgia criminal record from most sheriff’s offices or police departments. Contact your local law enforcement agency for specific requirements for obtaining a copy of your Georgia criminal record. A local police certificate will be accepted as long as it indicates that the search was conducted at the state level, not just at the local or county level.

INFO SOUTH CAROLINA BACKGROUND CHECK
https://catch.sled.sc.gov/

The criminal record, either the FBI or The Department of Law Enforcement, must be legalized with the Apostille certification and translated into Spanish by a sworn/certified translator. (Submit originals of criminal certificate, apostille and translation into Spanish, along with copies of all the documents).

Traducciones: AMERICAN TRANSLATORS ASSOCIATION https://www.atanet.org/

INFO DEPARTMENT OF STATE APOSTILLE
https://travel.state.gov/content/travel/en/records-and-authentications/authenticate-your-document/apostille-requirements.html

INFO FLORIDA APOSTILLE
https://dos.myflorida.com/sunbiz/other-services/apostille-notarial-certification
https://dos.myflorida.com/sunbiz/other-services/apostille-notarial-certification/

INFO GEORGIA APOSTILLE

INFO SOUTH CAROLINA APOSTILLE
https://sos.sc.gov/services-and-filings/apostilles

If the applicant has spent six month or more during the last five years in another country/State, he/she must submit the police records from that country/State, legalized with the Apostille Certification and translated into Spanish. If the country is not part of the Hague Convention the document must be legalized by the Ministry of Foreign Affairs and then by the Spanish Consulate in that country.

7. Fees for the application for a residence permit, Model 790 code 052.

Payment must be made with MONEY ORDER (Non-refundable) addressed to: “CONSULATE GENERAL OF SPAIN”

8. Prove to be in one of the cases of article 158 of the Aliens Regulation. For example some or all of the following documents, without being exhaustive:

- US Residence Card
- Full copy of the travel document
- Tax return in the United States (last two years)
- Explanatory letter of the time that has remained outside the Spanish territory and documented.
- etc...

SECOND PHASE. Visa application for recovery of long-term residence authorization

If the Subdelegation of the Government of the province where you wish to reside resolves favorably the request for recovery of the long-term residence permit, the following documents must be submitted

1. Two national visa application form completed and signed.
2. Two recent photographs (US passport size) in color, centered, with a uniform and clear background, preferably white. Photographs with a dark background or with objects or people behind the head are not accepted.
3. Consular fee. Payment must be made with MONEY ORDER (Non-refundable) addressed to: "CONSULATE GENERAL OF SPAIN"

   IMPORTANT INFORMATION

In the event of granting the visa, the foreigner, must pick it up personally within a maximum period of one month. If the collection is not made within the mentioned period, it will be understood that the interested party has waived the visa granted, and the procedure will be filed.

Once the visa has been collected, the applicant must enter the Spanish territory during the period of validity of the visa, which in no case will exceed three months. Within one month of entering Spain, the foreigner must personally request the Foreigner Identity Card.