



## STUDENT VISA (studies exceeding 180 days/ 6 months)

PLEASE READ THIS INFORMATION CAREFULLY

A) This category of visa may include the following:

a- Study in Spain over 90 days and under 180 days, <i>must include a minimum of 20 hours per week</i>	d- Volunteering,
b- Au pair placements.	e- Formative training
c- Unpaid internships	f- Unpaid research

B) You must be a resident of Australia and reside within our jurisdiction (Victoria, South Australia, Western Australia and Tasmania) to **apply at this Consulate General**.

We do not accept visa applications from other States.

C) **Applications are to be sent to PO BOX 1119, Carlton VIC 3053; no earlier than 90 days** prior to commencement of studies/placement.

D) Please note that stays under 180 days are **not extendable**.

E) Decisions or approvals **may take 4 weeks**; plan your visa in advance in order to avoid disappointment.

F) There is **not express visa service available**.

G) All information and requirements regarding this visa is available on our website; **please avoid queries by phone**. Further information can be supplied by sending an email to [cog.melbourne@maec.es](mailto:cog.melbourne@maec.es)



**APPLICATIONS MUST INCLUDE THE FOLLOWING:**

**1. PASSPORT**

*With a validity of at least 6 months and for entire duration of studies, with at least two blank pages AND a photocopy of the details page.*

**2. If you travel with another passport other than Australian, a VEVO is required**

*Current Australian residency visa (VEVO) obtained via immigration website  
[www.border.gov.au/vevo](http://www.border.gov.au/vevo)*

*Please ensure that your current valid passport is linked to your visa and that leaving the country does not void your current visa in Australia.*

**3. ONE VISA APPLICATION FORM.**

*Duly completed, signed and dated.*

**4. (2) PASSPORT SIZED COLOUR PHOTOGRAPHS**

*On a white background/printed on quality photographic paper.*

**5. A non-refundable VISA FEE of AU\$620.00**

*Payable to Consulate General of Spain by **money order** (obtained at Australia Post) and included with the application.*

**6. CONFIRMATION OF ENROLMENT**

*Placement details or registration in an accredited institution/organization detailing conditions of agreement, study plan, proposed research, volunteering, unpaid work experience/internship and formative training. This must include a minimum of **20 hours per week**, commencement date and exact duration and level/type of studies to undertake.*

*Include level of studies applicant possesses/**letter from current university detailing exchange.***

**7. PROOF OF AVAILABLE FUNDS**

*(ie., current Australian bank statement showing last 3 months of transactions, account holders name and address and a minimum of approx.. AU\$900 per month). Please note that internet printed bank statements are not accepted.*

*This may include **confirmed accommodation**/host family agreement/invitation/exchange organization covering costs, etc.*



*In the event that a parent or guardian is committed to cover the student's costs, they must provide a declaration signed before a Justice of the Peace with assurance of support and include a legalized copy of their passport, applicant's birth certificate and current bank statement.*

- 8. CONFIRMED RETURN FLIGHTS** to and from place of residence inclusive of date entering Spain and returning to Australia.
- 9. TRAVEL INSURANCE** policy for the entire duration of stay in Spain (covering medical costs and repatriation associated with an accident or sudden illness. You must include copy of certificate of insurance and **conditions page**).
- 10. PROOF OF RESIDENTIAL ADDRESS IN OUR JURISDICTION** (Victoria, South Australia, Western Australia and Tasmania).  
Bills/ bank statements/ lease agreement, etc.
- 11. PREPAID SELF-ADDRESSED ENVELOPE.**
- 12. MEDICAL CERTIFICATE STATING** *that the applicant "does not have any of the diseases that could harm public health according to THE INTERNATIONAL HEALTH REGULATIONS (2005), and is fit to travel". No special form is required and a recent certificate can be issued by your GP (within the last 6 months).*
- 13. For applicants 18 years and over a NATIONAL POLICE CERTIFICATE** based on a Name and Fingerprint check, covering all states of Australia is required and if you have lived overseas we will also require a police clearance check from those countries where the applicant has lived in the past 5 years. Certificates must be issued within the last 6 months. Please allow sufficient time for processing as this may cause delays.

**NOTE:** *Please do not forward a copy of your actual fingerprints; we require the certificate and results of the Police check against your name and fingerprints. Your local police should be able to take your prints and send them to their relevant Criminal Records department in their State. Please contact AFP for instructions.*

**All documents listed are compulsory and must be presented with the application in order to have it processed.**

The Consulate reserves the right to request additional documents at any given time. Please make sure **contact details are on form.**

Submitting a visa application does not guarantee automatic issuance of a valid visa.



**ALL MINORS MUST PROVIDE:**

- c) **Statutory Declaration from both parents/legal guardians giving CONSENT to temporary custodian/ person/company responsible for the minor whilst in Spain signed by a J.P. This must include period of stay and notarized letter from the custodian with his identification.**
- d) **Certified copies of birth certificate of child and identification of parents and temporary custodian (certified copies of passports and driver's license with signature must be provided).**

**PLEASE NOTE THAT VISAS ISSUED FOR OVER 180 DAYS MUST APPLY FOR A STUDENT CARD**

**Long term visas (exceeding 180 days) are initially issued for 90 days and you must apply for a student card (T.I.E) at the Police Department (Oficina de Extranjeros) within the first month of arrival in Spain. This will extend your stay for the entire duration of your placement.**

## CHECK LIST

1) PASSPORT	8) RETURN FLIGHT TICKETS
2) VEVO IF NOT AUSTRALIAN	9) TRAVEL INSURANCE
3) APPLICATION FORM	10) PROOF OF RESIDENTIAL ADDRESS IN OUR JURISDICTION
4) 2 PHOTOGRAPHS	11) REGISTERED POST ENVELOPE
5) MONEY ORDER AUD\$620.00	12) MEDICAL CERTIFICATE
6) CONFIRMATION OF ENROLMENT	13) NATIONAL POLICE CERTIFICATE
7) PROOF OF FUNDS	