A Schengen Visa issued by a Consulate of one the following countries allows the holder to travel freely in all of these countries: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland.

- There is no legal right to a visa.
- A later change to the purpose or the date of the visit is not admissible.
- We DO NOT accept visa applications sooner than 90 days prior to the departure date.

WHERE AND WHEN TO APPLY?

You can apply for a visa at this Consulate if your permanent address is in Alabama, Arkansas, Louisiana, Mississippi, New Mexico, Oklahoma, Tennessee and Texas. Only applications IN PERSON are accepted by the Consulate General of Spain in Houston.

1. If you intended to visit only one Schengen country, you must apply at the Consulate of that particular country.
2. If you intend to visit several Schengen countries, you must apply for a visa at the Consulate of the country which is going to be your main destination (where you are spending the most number of days). If you are part of a cruise, please take note that every port will count as one day.
3. If you intend to visit several Schengen countries, but do not have a main destination (same number of days); you should apply for a visa at the Consulate of the country that is your first point of entry.
4. If you do not need a visa for the Schengen country that is your main destination or first point of entry, please note that a visa may be required for other Schengen countries. You should then apply at the Consulate of the first Schengen country for which you need to have a visa.

WHAT DOCUMENTS DO YOU NEED TO SUBMIT?

The Consular Administration has full authority to evaluate, and request more documents than those submitted by the applicant. The latter is hereby informed that submitting the aforementioned documents DOES NOT GUARANTEE automatic issuance of the visa.

Each of the following items must be presented:

1. Passport or Official Travel Document (ORIGINAL AND COPY) valid for a minimum of three months, counting from the expected date of return to the United States. The passport cannot be older than 10 years. Please, make sure that your passport has two blank pages to affix the visa. Your passport must remain at the Consulate during the visa process.
2. TWO Schengen Visa Application Forms: Please fill out the application form completely. In case of minors, the application must be signed by both parents.
3. US Resident Alien card or a valid US long-term visa (ORIGINAL AND COPY): Your visa must be valid for at least three months beyond the intended departure date from the Schengen territory. Holders of B-1/B-2 visas cannot apply in the United States; they must apply in their country of residence or country of origin. Applicants holding F-1 student visas must also submit the original and a copy of their I-20.
4. **ID (ORIGINAL AND COPY):** You need to provide proof of residency in one of the States under our jurisdiction with a copy of one of the following documents (issued by a State under our jurisdiction): US Driver’s license, US State ID, Voter’s Registration Card, current Student ID.

5. **Two recent passport-size photos:** White Background, 2x2in, glued to the applications.

6. **Original Local Police invitation** from a family member or friend who resides in Spain or a detailed hotel reservation with the complete address **for all Schengen countries** that you are planning on visiting. If you are part of a tour or cruise, please include a letter from your travel agent stating a complete itinerary of cities and hotels.

7. Your **credit card statement of the last three months.** Make sure that your name appears on the credit card statements.

8. Your **bank statements of the last three months:** Make sure that your name appears on the bank statements.

9. **Original signed verification of employment letter** indicating type of job, length of time employed and annual salary. If you are self-employed or a dependent, you must submit your latest Income Tax Return.
   - *If you are going on a business trip, the letter should also indicate the purpose of your trip and who will cover your expenses. Fax or scanned copies will not be accepted.
   - *You should also provide an invitation letter from the Spanish company or, in case that you are attending a conference, the conference registration.

10. **Round-trip airline ticket reservation:** If you are traveling to several Schengen countries you will have to provide the means of transportation to all of them: plane, train, bus, etc.
    - *Please, be aware that the dates cannot be changed once the visa application has been submitted.

11. Proof of **Health/Travel accident insurance** in the Schengen area or worldwide stating that you are covered a 100% with no deductible or co-pays for a minimum coverage of 30.000€ (or its equivalent in USD) for medical emergencies and repatriation services. Please, be aware that most insurance companies will include the aforementioned information in the visa letter or coverage confirmation.

12. For **applicants who are under 18 years of age:**
   - If the minor is traveling alone or with a designated person, they must submit an ORIGINAL power of attorney signed by both parents indicating that the minor is authorized to travel alone or with a designated person (in that case, please indicate name). The document must indicate the duration of the trip and the country/countries of destination. Copies of parents IDs must be submitted.
   - If the minor is traveling with only one of the parents, they must submit an ORIGINAL power of attorney signed by the parent who is not traveling and authorizing the minor to travel with the other parent. The document must indicate the duration of the trip and the country/countries of destination. Copies of parents IDs must be submitted.

13. The passport can be sent to the applicant under his/her responsibility. The applicant must provide a pre-paid self-addressed envelope with a tracking number. Only **USPS Priority or Express Mail** will be accepted. If you reside in the Houston area, you must pick up your passport in person.

- **BE ADVISED THAT ADDITIONAL REQUIREMENTS MIGHT BE REQUESTED.**

**VISA FEES**

- You can find this information in the document Visa fees.
- We only accept cash (exact change) or money order. **No personal checks or credit cards will be accepted.** The processing fee will not be returned even if the visa is not granted or cancelled.

**VERY IMPORTANT**

- Visas may take approximately from **7 DAYS TO 2 WEEKS** to process.
- **US citizens** with ordinary passports valid for a minimum of 3 months who wish to visit Spain for tourist or business purposes for **up to 90 days DO NOT NEED A VISA.**