

## **APPOINTMENT REQUIRED.**

**IT IS IMPORTANT THAT YOU SPEND SOME TIME READING OUR INFORMATION LEAFLET BEFORE COMING TO MAKE AN APPLICATION.**

### **WHERE TO APPLY**

Application has to be made in person at the Spanish Consulate in Edinburgh. 63 North Castle St. Edinburgh EH2 3LJ. Please note that you must arrange an appointment well in advance in order to avoid disappointments through [cog.edimburgo.vis@maec.es](mailto:cog.edimburgo.vis@maec.es)

### **FEES**

**The Visa administration fee is £ 54.40. Non-refundable.** Please note that this fee does not include other charges that might apply depending on the type of visa.

Citizens of UK, Australia, Canada and USA will be applied with the Principle of Reciprocity and fees will vary between £ 73.25 and £ 1623

### **TERRITORIAL JURISDICTION OF THE SPANISH GENERAL CONSULATE IN EDINBURGH**

Scotland and Scottish Islands

Northern Ireland

The following English counties:

Cleveland, Cumbria, Durhan, Northumberland, Tyne & Wear and Tees Valley (Redcar and Cleveland, Stockton on Tees, Hartlepool, Darlington and Middlesbrough).

### **CONDITIONS OF APPLICATION**

Please note that you may only apply for a visa if you are resident in the United Kingdom and your residence permit is stamped in your passport or in separated card. Your individual circumstances in the UK will denote the documents that you must produce when you come to lodge your application.

Please note that you must produce one application per person. (Including minors)

The request for a visa must be lodged at the Spanish Consulate where the applicant is resident. If the applicant is not a permanent resident the application will have to be referred to the corresponding Spanish Embassy or Consulate and may be refused.

An appointment does not guarantee a visa.

**This Consulate General is not responsible for the expenses of the planned travel already paid by applicants and will not accept any claim for them in case of a visa refusal.**  
DEPENDING ON INDIVIDUAL CIRCUMSTANCES ADDITIONAL DOCUMENTS MAY BE REQUIRED.

**ORIGINAL DOCUMENTS AND PHOTOCOPIES OF EVERY SINGLE DOCUMENT MUST BE PROVIDED AT THE TIME OF APPLICATION.**

**LIST OF REQUIRED DOCUMENTS FOR EXCEPTIONS FOR WORK AUTHORISATIONS**

- 1 Passport or travel document valid for at least 6 months beyond the intended arrival to Spain with at least two blank pages to affix the visa.
- 2 One completely filled and signed National Visa Application Form.
- 3 790-052 form and EX-09 Form.
- 4 One recent passport colour photograph. (No more than six months old)
- 5 For non-British citizens: A UK residence permit valid for at least 3 months. It can be either in form of Visa stamped on the applicant's passport or a Residency Card.
- 6 Medical (Health) Certificate signed and stamped by a registered doctor. This Certificate must literally state that the Applicant does not suffer of any illness which represents a risk or a danger for the public according to the International Health Regulations of 2005. The document must be translated by a Sworn Translator only, and with the Hague Apostille if the country is a member. Otherwise the document must be verified by the Spanish authorities in the country of issuance.
- 7 Certificate of Good Conduct issued by the country or countries where the applicant has resided in the past five years. The document must be translated by a Sworn Translator only, and with the Hague Apostille if the country is a member. Otherwise the document must be verified by the Spanish authorities in the country of issuance.
- 8 Documentation accrediting the case of exception to the work authorization:
  - Artists in specific performances that do not exceed five continuous days or twenty days of performance in a period of less than six months: employment contract for the performance of artistic activities and authorizations or licenses for the exercise of the same, indicating the status of the procedures and including, where appropriate, the application certifications before the corresponding bodies.
  - Technicians, engineers and scientists, invited or hired by the State, the Autonomous Communities, universities, local entities or organizations whose objectives are the promotion and development of research supported or participated mainly by the before mentioned organizations: invitation or employment contract signed by the legal representative of the corresponding body, including the description of the project and the professional profile.
  - Professors, technicians, researchers and scientists invited or hired by a Spanish university: invitation or employment contract for the exercise of the aforementioned activities, subscribed by whoever has the legal representation of the university.
  - Management, teaching or research personnel of cultural or teaching institutions dependent on other States or foreign private institutions of accredited prestige, officially recognized by Spain, in cultural and educational programs in their countries: justification of the validity in the country of origin of the degrees or diplomas issued in Spain, of the employment contract or designation for the exercise of management or teaching activities and, in the case of private entities, also of the documentation that justifies its official recognition in Spain
  - Correspondents of foreign media that carry out their information activity in Spain, duly accredited by the Spanish authorities, either as correspondents or as special envoys: accreditation issued by the Spanish authorities.

- Members of international scientific missions: authorization from the competent Estate Administration or Autonomous Administration to take part in the international scientific mission.

- Religious ministers and members of churches' hierarchy , confessions and religious communities, and professed religious of religious orders: Certificate from the Ministry of Justice, or, certificate from the religious entity with the aproval of the Ministry of Justice and the presentation of a copy of the Statutes of the Order.

9 A prepaid "Special Delivery" envelope, up to 500 grams.

<b>DURATION OF APPLICATION</b>
--------------------------------

Please note that this type of Visas typically takes around one month to be approved.