



**APPOINTMENT REQUIRED.**

**IT IS IMPORTANT THAT YOU SPEND SOME TIME READING OUR INFORMATION LEAFLET BEFORE COMING TO MAKE AN APPLICATION.**

**WHERE TO APPLY**

Application has to be made in person at the Spanish Consulate in Edinburgh. 63 North Castle St. Edinburgh EH2 3LJ. Please note that you must arrange an appointment well in advance in order to avoid disappointments through [cog.edimburgo.vis@maec.es](mailto:cog.edimburgo.vis@maec.es)

**FEES**

**The Visa administration fee is £ 54.40. Non-refundable.** Please note that this fee does not include other charges that might apply depending on the type of visa.

Citizens of UK, Australia, Canada and USA will be applied with the Principle of Reciprocity and fess will vary between £ 73.25 and £ 350.05

**TERRITORIAL JURISDICTION OF THE SPANISH GENERAL CONSULATE IN EDINBURGH**

Scotland and Scottish Islands

Northern Ireland

The following English counties:

Cleveland, Cumbria, Durhan, Northumberland, Tyne & Wear and Tees Valley (Redcar and Cleveland, Stockton on Tees, Hartlepool, Darlington and Middlesbrough).

**CONDITIONS OF APPLICATION**

Please note that you may only apply for a visa if you are resident in the United Kingdom and your residence permit is stamped in your passport or in separated card. Your individual circumstances in the UK will denote the documents that you must produce when you come to lodge your application.

Please note that you must produce one application per person. (Including minors)

The request for a visa must be lodged at the Spanish Consulate where the applicant is resident.

An appointment does not guarantee a visa.

**This Consulate General is not responsible for the expenses of the planned travel already paid by applicants and will not accept any claim for them in case of a visa refusal. All documents must be no more than 3 months old. DEPENDING ON INDIVIDUAL CIRCUMSTANCES ADDITIONAL DOCUMENTS MAY BE REQUIRED.**



**ORIGINAL DOCUMENTS AND PHOTOCOPIES OF EVERY SINGLE DOCUMENT  
MUST BE PROVIDED AT THE TIME OF APPLICATION.**

**IMPORTANT NOTES**

An applicant will be considered an au pair when there is not a working but a collaborative relation with the family characterized by the following:

- The au pair will have the address of the family with whom she/he will live.
- These services or housework will be only complimentary to the main purpose.
- The au pair will not receive a salary for these services.

The applicant must be between 17 and 30 years of age.

**LIST OF REQUIRED DOCUMENTS FOR AN AU PAIR VISA**

- 1 Passport or travel document valid for at least 6 months beyond the intended arrival to Spain with at least two blank pages to affix the visa.
- 2 One completely filled and signed National Visa Application Form.
- 3 Visa fee, when applicable.
- 4 One recent passport colour photograph. (No more than six months old)
- 5 For non-British citizens: A UK residence permit valid for at least 3 months. It can be either in form of Visa stamped on the applicant's passport or a Residency Card.
- 6 Medical (Health) Certificate signed and stamped by a registered doctor. This Certificate must literally state that the Applicant does not suffer of any illness which represents a risk or a danger for the public according to the International Health Regulations of 2005. The document must be translated by a Sworn Translator only, and with the Hague Apostille if the country is a member. Otherwise the document must be verified by the Spanish authorities in the country of issuance.
- 7 Certificate of Good Conduct issued by the country or countries where the applicant has resided in the past five years. The document must be translated by a Sworn Translator only, and with the Hague Apostille if the country is a member. Otherwise the document must be verified by the Spanish authorities in the country of issuance.
- 8 Letter of admission on the University/ School/ etc...  
Or Letter confirming the placement signed issued by the Company in Spain.  
Or Letter confirming the Voluntary work issued by the Organization responsible in Spain. In this case it will also be needed an Insurance for Civil Responsibility.
- 9 Notarized statement from the host family following the conditions of the European Agreement on "au pair" Placement of the Council of Europe. The statement must be signed by the host family before a notary public in Spain. In Spain the document is called "Acta de manifestaciones".
- 10 Full health cover for applicant and, if applicable, family member.
- 11 Means of maintenance in Spain in form of 550 € per month (Approx. £500 at the time of printing) for the main applicant. Family members will need 75% of IPREM per month per person (£ 400 at the time of printing). Please note that internet printouts are not accepted.
- 12 A prepaid "Special Delivery" envelope, up to 500 grams.

**DURATION OF APPLICATION**

Please note that this type of Visas typically takes around one month to be approved but in some cases it could take slightly longer.