



MINISTERIO DE ASUNTOS EXTERIORES Y
COOPERACIÓN

CONSULATE GENERAL OF SPAIN EN CHICAGO

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<http://www.exteriores.gob.es/consulados/chicago>

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RELIGIOUS ACTIVITIES VISA

This visa allows you to reside in Spain performing **religious activities** without engaging in any type of lucrative activities.

The visa process takes **12 weeks** from the day the application and all documents are submitted.

Due to the number of applications received by this Consulate, we recommend you schedule an appointment (**appointments are free of charge**) as soon as you have all the required documents.

DOCUMENTS TO SUBMIT TOGETHER WITH THE APPLICATION

All documents to be submitted in original form + 1 copy. Translations must be done by a certified translator.

1. **National visa application form:** application form signed and filled in, in legible print.
2. **Original Passport and ID** (plus 1 photocopy of both): Valid passport for a minimum of 1 year, with at least one blank page to affix the visa. Your passport may remain at the Consulate. Please, provide proof of residency by means of a copy of US Driver's license or US State ID.
3. **One recent professional studio passport sized photo:** (White Background, 2x2") glued to form.
4. **Original Letter** from the religious organization in Spain stating that you have been sent as a missionary/other, describing the activities to be performed, and certifying that the organization will assume full financial responsibility. It must indicate a complete address, telephone number and contact person. (in Spanish or translated into Spanish).
5. **Original document** issued recently by the "**Ministerio de Justicia**" in Spain (**Ministry of Justice**), certifying that religious organization is duly register, that you have been accepted as a representative of the religious organization and that they will assume full financial responsibilities for the applicant.
6. **Letter from your health insurance company explaining your full coverage in Spain, with no co-payments or deductibles, necessarily including Repatriation Coverage.** (In Spanish or translated into Spanish). **Letter from the Religious Organization/Associates won't be accepted.**
"Travel insurance would not be valid, so the applicant should contract health insurance with an insurance company authorized to operate in Spain. Regarding the scope of insurance coverage, it must be, at least, equal to the one offered by the National Health System in Spain to those who are insured. Therefore, it should not have coverage limits or grace periods for certain benefits".
7. **Authorization form EX-09:** "Solicitud de autorización de residencia excepción permiso de trabajo"
8. **Initial Residence Authorization. Form 790 code 052.** plus payment of **additional fee.**
9. **FBI Records Background Check** verified by **fingerprints.** It cannot be older than 3 months from the application date. The certificate must be issued from <https://www.fbi.gov/services/cjis/identity-history-summary-checks>.

Legalized with the Apostille of the Hague Convention by the **Department of State in Washington DC.**<https://travel.state.gov/content/travel/en/records-and-authentications/authenticate-your-document/office-of-authentications.html>

Local Police background check will not be accepted.

You must also get a police record with the Apostille from the countries where you have lived during the last 5 years.

- All the background checks and Apostilles must be translated into Spanish by a certified translator

10. **Medical Certificate with Doctor's Stamp** (in Spanish or translated into Spanish if template is not used). A recent doctor's statement (not older than 3 months in doctor's or medical center's letterhead) indicating that '*the student has been examined and found free of any contagious diseases according to the International Health Regulation 2005*'. signed by a M.D. Follow our template:

<http://www.exteriores.gob.es/Consulados/CHICAGO/es/ServiciosConsulares/Serviciosconsularesenchicago/Documentos/documentosvisados/medicalcertificate.pdf>

11. You should include an **Express Mail envelope self-addressed and with prepaid stamps** from the **US Postal Service (only)**, so your passport and visa can be returned by mail. **We only accept one envelope per visa applicant.**

Once the visa is approved, the Consulate will do one of the following:

- Return applicant's passport inside the Express Mail envelope. Applicant can check the status of the shipment by tracking the envelope at www.usps.com, not by sending email to Consulate.

THE CONSULATE DOES NOT TRACK MAIL, OR ANSWER EMAILS ASKING FOR VISA STATUS
(DOWNLOAD AND FILL OUT THE DISCLAIMER FORM HERE (MUST BE PRESENTED WITH APPLICATION))

12. **Evidence of Immigration Status in the US** [Non-US passport holders only]: Provide a Permanent Resident Card or a US immigrant status Visa

- Please, be advised that additional requirements may be requested.

SPOUSE AND MINOR CHILDREN

The spouse must submit the same documents as the **Non-lucrative visa**, together with a marriage certificate (original issued in the last 6 months + photocopy)

The minor children must submit the same documents as the **Non-lucrative visa**, together with birth certificate (original issued in the last 12 months + photocopy), **except Criminal History Information/Police Background Check**

Marriage and/or Birth certificates legalized with the **Apostille of the Hague Convention** from the corresponding **Secretary of the State and translated into Spanish** by a certified translator.

VISA FEES

- Please visit our website to check the most recent visa **fees**.
- We only accept money orders. No personal checks, no credit cards.
- The processing fee will not be returned even if the visa is not granted or cancelled.

IMPORTANT NOTICE AFTER ARRIVAL IN SPAIN: Please read carefully

- No later than 30 days after applicant's arrival in Spain, applicant must request a Residence Card (Tarjeta de Residencia) at the Subdelegación del Gobierno (Oficina de Extranjeros).
- Documents to be submitted when applying for a Residence Card:
 - Original Medical Certificate
 - Original Criminal History Information/Police Background Check