



MINISTERIO DE ASUNTOS EXTERIORES Y
COOPERACIÓN

CONSULATE GENERAL OF SPAIN EN CHICAGO

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RESIDENCE VISA TO REUNITE A FAMILY MEMBER WITH A LEGAL RESIDENT IN SPAIN

This visa allows you to reunite in Spain with a family member that is a **legal resident in Spain**. The visa process takes **4 weeks** from the day the application and all documents are submitted. Due to the number of applications received by this Consulate, we recommend you schedule an appointment (**appointments are free of charge**) as soon as you have all the required documents.

DOCUMENTS TO SUBMIT TOGETHER WITH THE APPLICATION

All documents to be submitted in original form + 1 copy. Translations must be done by a certified translator.

1. **National visa application form:** application form signed and filled in, in legible print.
2. **Original Passport and ID** (plus 1 photocopy of both): Valid passport for a minimum of 1 year, with at least one blank page to affix the visa. Your passport may remain at the Consulate. Please, provide proof of residency by means of a copy of US Driver's license or US State ID.
3. **One recent passport sized photo:** (White Background, 2x2") glued to the form.
4. **Evidence of Immigration Status in the US, for non US passport holders only:** Please provide a Permanent Resident Card or a US Visa with I-20.
5. **Notarized copy of passport and Spanish resident card** of foreigner permanently residing in Spain.
6. **Authorization of residence** issued by the "Subdelegación del Gobierno" duly stamped and registered.
7. **For spouse:** Marriage certificate issued in the last 6 months, legalized by the Spanish Embassy or Consulate in the country where the document was issued or legalized with the Apostille of Hague Convention. (In Spanish or translated into Spanish)
8. **For children under 18 years old:** Birth certificate issued in the last 12 months, legalized by the Spanish Embassy or Consulate in the country where the document was issued or legalized with the Apostille of Hague Convention. **Final sentence of dissolution of marriage and the custody agreement concerning the children of divorced parents**, legalized with the Apostille of Hague Convention. (In Spanish or translated into Spanish)
9. **For parents**, birth certificate issued in the last 12 months of foreigner permanently residing in Spain, in which the full name of the applicant appears, legalized by the Embassy of Spain or Apostille of Hague Convention. (In Spanish or translated into Spanish)
10. **Proof of residence in Spain of foreigner permanently residing in Spain** ("Certificado de Empadronamiento").
11. **Criminal History Information/Police Background Check** (translated into Spanish). Must be verified by **fingerprints**. It cannot be older than 3 months from the application date. The certificate must be issued from:

FBI Records, issued by the **US Department of Justice – F.B.I. Legalized with the Apostille of the Hague Convention** by the **US Department of State in Washington DC**.

Local Police background check will not be accepted.

You must also get a police record from the countries where you have lived during the last 5 years.

- Translated into Spanish by a certified translator

For the Apostille of The Hague Convention in the US, please visit:

<http://travel.state.gov/content/travel/english/legal-considerations/judicial/authentication-of-documents/notarial-and-authentication-apostille.html>

12. If you are not picking up your passport and visa in person, you should include an **Express Mail envelope self-addressed and with prepaid stamps** from the **US Postal Service (only)**, so your passport and visa can be returned by mail. ***We only accept one envelope per visa applicant.***

Once the visa is approved, the Consulate will do one of the following:

- Return applicant's passport inside the Express Mail envelope. Applicant can check the status of the shipment by tracking the envelope at www.usps.com.
- If the applicant didn't provide an envelope, we will send the applicant a written confirmation email using the email address applicant gave to obtain the appointment.

THE CONSULATE DOES NOT TRACK MAIL, OR ANSWER EMAILS ASKING FOR VISA STATUS
([DOWNLOAD AND FILL OUT THE DISCLAIMER FORM HERE \(MUST BE PRESENTED WITH APPLICATION\)](#))

- Please, be advised that additional requirements may be requested.

VISA FEES

- Please visit our website to check the most recent visa **fees**.
- We only accept money orders. No personal checks, no credit cards.
- The processing fee will not be returned even if the visa is not granted or cancelled.

IMPORTANT NOTICE AFTER ARRIVAL IN SPAIN: Please read carefully

- No later than 30 days after applicant's arrival in Spain, applicant must request a Residence Card (Tarjeta de Residencia) at the Subdelegación del Gobierno (Oficina de Extranjeros).
- Documents to be submitted when applying for a Residence Card:
 - Original Criminal History Information/Police Background Check