



MINISTERIO DE ASUNTOS EXTERIORES Y
COOPERACIÓN

CONSULATE GENERAL OF SPAIN EN CHICAGO

180 N. Michigan Ave. Suite 1500
Chicago, IL. 60601
cog.chicago.vis@maec.es
<http://www.exteriores.gob.es/consulados/chicago>

Last update January 28th, 2021

This file contains 4 pages, you must bring them the day of your appointment

STUDENT VISA FOR MINOR STUDENTS (UNDER 18 YEARS OF AGE)

Only for programs lasting 91 days or more. The visa process takes **2 - 4 weeks** from the day the application is completed with no missing documents. During the high visa season (April to December) the process could take **3 - 4 weeks**, depending of the work load and available staff.

We recommend you schedule a free of charge appointment as soon as you have all the required documents and not before 90 days prior to the beginning of your studies in Spain. **From October to December appointments fill out fast, please plan ahead, there are only a limited amount of appointment for each semester and sometimes we cannot accommodate everybody.**

WHERE AND WHEN TO APPLY

Student visa applicant must be physically in the US to apply and pick up the visa. The visa cannot be sent by mail to Spain by any means.

The Consulate of Spain in Chicago will consider applications in person for Visas BY APPOINTMENT ONLY. To schedule an appointment free of charge, go back to the visa section and click on "make a visa appointment".

1. The minor student must apply in person accompanied by parents or tutors at this Consulate, if you study or your permanent address in your ID shows that you live in: **Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota and Wisconsin.**

DOCUMENTS TO SUBMIT TOGETHER WITH THE APPLICATION

ALL DOCUMENTS TO BE SUBMITTED IN ORIGINAL FORM + 1 COPY. (the Consulate might keep the photocopy after seeing the original)

All the mandatory* requirements must be translated into Spanish by a certified translator. *(#4, 6, 7 and 8)

1. **Two National visa application form:** The application form must be completed either by hand (in capital letters) or word processed, and duly signed. Make your copy once you have filled out the application form. Please use the international date format DD/MM/YYYY.

2. **Original PASSPORT and STUDENT ID OR DRIVERS LICENSE/STATE ID, ISSUED BY A STATE INSIDE OUR JURISDICTION: PASSPORT MUST BE** valid passport for a minimum of 1 year, with at least two continuous blank pages to affix the visa. Your passport will remain at the Consulate during the process. Please provide proof of residency by means of a copy of US Driver's license or US State ID or a recent valid Student ID.

3. **One recent PROFESSIONAL PASSPORT SIZE colour 2"x 2" photo**, white background on photo paper, glued to form.

4. **Copy of the Acceptance Letter (in Spanish or with Spanish translation) from one of the following:**

- **From a Spanish Private High School / Centre** as a full-time student indicating: name, address, contact person, telephone and email of the school, full payment of tuition, dates of the program, subjects of study and hours of study per week (20 hours minimum).
- **From a Spanish Public High School/ School** as a full-time student indicating: name, address, contact person, telephone and email of the school, full payment of tuition, dates of the program, subjects of study and hours of study per week (20 hours minimum). The program must be **promoted and financed** by one of the following:
 - **Spanish Public Administration**
 - **Non-profit Associations or Foundations.**
 - **Other entities or people other than those who exercise their parental authority or guardianship, in accordance with the provisions of article 93 of the regulation of the organic law 4/2000, of 11 January, approved by royal decree 2393/2004, of December 30th.**

5. **For the visa validity, you must fill out numbers 21 (date of intended entry into Spain) and 28 on application form.** The intended date of entry in Spain should not be over 15 days from the beginning of the studies. All the Student visas will be issued to start approx. 15 days prior to the first day of studies. We highly recommend you not to purchase your travel tickets until your visa has been approved.

6. **Evidence of funds:** Provide either of the following:

- Statement from the University/School or US program assuming full financial responsibility for room and board (commonly included in the 'Letter of acceptance').
- Proof of financial aid or scholarship of at least, or prepaid accommodation (signed lease). Notarized letter of parents/custodians, assuming full financial responsibility for room and board of the specified amount (or its equivalent in USD). Suggested wording: 'I hereby certify that I the (father, mother, other) of (...), will support her/him with a monthly allowance of €564.90/month (or its equivalent in USD) while she/he is in Spain and that I am financially responsible for any emergency that may arise.'

7. **Non Deductible proof of health insurance** with international coverage from a private health insurance for the intended period of stay in Spain. The insurance company must operate in Spain and must cover **full medical costs and repatriation** resulting from accident or sudden illness or death.

Travel insurance would not be valid, the applicant should contract health insurance with an insurance company authorized to operate in Spain. Regarding the scope of insurance coverage, it must be, at least, equal to the one offered by the National Health System in Spain to those who are insured. Therefore, it should not have coverage limits or grace periods for certain benefits.

8. **Medical Certificate** **[FOR STAYS OVER 180 DAYS]**: A recent doctor's statement (not older than 3 months in doctor's or medical center's letterhead) it's mandatory to include in writing the following sentence: "the applicant (identified by Passport's First and Last name) has been examined and found free of any contagious diseases according to the International Health Regulation 2005". Must be signed by a M.D. Follow our template:

<http://www.exteriores.gob.es/Consulados/CHICAGO/es/ServiciosConsulares/Serviciosconsularesenchicago/Documents/documentosvisados/medicalcertificate.pdf>

9. **Express Mail envelope self-addressed and with prepaid stamps** from the **US Postal Service (only)**, so your passport and visa can be returned to you by mail. **We only accept one envelope per visa applicant. Attach disclaimer form below.**

DOWNLOAD AND FILL OUT THE DISCLAIMER FORM HERE (MUST BE PRESENTED WITH APPLICATION)

10. **Minors (under 18 years of age)**: Must submit:

Appointment: Application at the Consulate. At least one parent with ID matching the name on the birth certificate needs to be present with the minor the day of the appointment, if the parents are not in the US, the tutor, duly represented by a notary authorization from parents must be present; The notarized authorizations from parents along with the photocopies of both parents passports and the Birth certificate of the minor must be legalized with the Apostille of the Hague convention in the US, and if parents are not in the US, they must do it at the Consulate of Spain abroad.

Authorization to travel from both parents: Notarized written authorization of both parents/custodians to travel abroad, legalized with Apostille. In the parent's authorization, parents must expressly state the period of time that the minor is authorized and: the name, last name, DNI or NIE numbers and address of the responsible people of the child in Spain.

Legalization of documents: Notarized copy of parent passports. Original and copy of minor's Birth Certificate (issued in the last 12 months). The certificate should match both parents' names. At least one parent with ID matching the name on the birth certificate needs to be present with the minor; the other absent parent must give notarized authorization to present parent to apply in his/her behalf.

Responsibilities of tutor in Spain: Express authorization of the person who represents/coexists with the child during the child's stay in Spain, to carry out the necessary consultation in the Registry of Crimes of a Sexual Nature, unless it is proved that the responsible person is a relative or staff from an Educational Institution in Spain. They should provide copies of the DNI's of all members of the household.

11. **Evidence of Immigration Status in the US, for non US passport holders only:** Please provide a Permanent Resident Card or a US Immigrant Visa.

THE CONSULATE DOES NOT TRACK MAIL, OR ANSWER EMAILS ASKING FOR VISA STATUS

- Be advised that additional requirements might be requested.

VISA FEES

- Please visit our website to check the most recent visa **fees**.
- **[WE ONLY ACCEPT MONEY ORDERS. (NO CASH, NO PERSONAL CHECKS, NO CREDIT CARDS)].**
- The processing fee will not be returned even if the visa is not granted or cancelled.

IMPORTANT NOTICE AFTER ARRIVAL IN SPAIN: Please read carefully

For programs over 180 days:

Once your visa is approved, your visa will be issued for 90 days with multiple entries. Once in Spain and no later than 30 days after applicant's arrival in Spain, you have to request an identity card "Tarjeta de Identidad Extranjero" (TIE) at Oficina de Extranjería or Comisaría de Policía of the province where the authorization has been processed.

The applicant will need to display the passport with the visa and **entry stamp** as well as the following documents:

- Official form (EX-17) card application available in:
<http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/index.html>
- Proof of fee payment
- A recent photograph in colour, white background

Documents that might be submitted when applying for your TIE:

- Original Medical Certificate



Last update January 28th, 2021

**STUDENT VISA FOR MINOR STUDENTS (UNDER 18) WITH LENGHT OF
CLASSES LASTING FROM 91 UP TO 180 DAYS
(CODE SSU)
REQUIREMENTS CHECKLIST**

Before proceeding, it is mandatory to read and understand the 2 previous instructions pages

- You must present this completed checklist the day of your appointment.
- The check mark´s numbers of this checklist are not in order, they just follow the order in which article is posted in the visa instructions.

- #1. Completed and signed APPLICATION FORM (including points number 21 and 28)
- PAGE 1 AND 2 OF THE STUDENT VISA INSTRUCTION PAGE OF THIS PDF.
- #2. Original PASSPORT and VALIDE/ACTIVE STUDENT ID + 1 copy of both
- #3. Recent PROFESSIONAL PASSPORT PHOTO (white background 2x2")
- #4. Copy of the ACCEPTANCE LETTER (in Spanish or translated into Spanish). (For complete information about the acceptance letter check #4 on the instructions)
- #6. EVIDENCE of FUNDS (in Spanish or translated into Spanish) (For complete information about the evidence of funds check #6 on the instructions)
- #7. Non-deductible HEALTH INSURANCE with repatriation (in Spanish or translated into Spanish) (for complete information about the insurance check #7 on the instructions)
- #9. EXPRESS MAIL envelope with DISCLAIMER (ONLY if student is in the US, and passport with visa is sent to student). Student must enter border of Europe/Spain with visa.
- #10. AUTHORIZATIONS FROM PARENTS TO APPLY AND TO TRAVEL ABROAD, LEGALIZED DOCUMENTS AND RESPONSABILITIES OF TUTOR IN SPAIN (for complete information check #10 on the instructions).
- #11. EVIDENCE of IMMIGRATION STATUS, FOR NON US CITIZENS
- VISA FEE (Money order only). US CITIZENS \$160 OTHER NATIONALITIES CHECK FEE PAGE.



MINISTERIO DE ASUNTOS EXTERIORES Y
COOPERACIÓN

CONSULATE GENERAL OF SPAIN EN CHICAGO

180 N. Michigan Ave. Suite 1500
Chicago, IL. 60601
cog.chicago.vis@maec.es
<http://www.exteriores.gob.es/consulados/chicago>

Last update January 28th, 2021

STUDENT VISA FOR MINOR STUDENTS (UNDER 18) WITH LENGHT OF CLASSES LASTING FROM 181 DAYS IN FORWARD (CODE SLU) REQUIREMENTS CHECKLIST

Before proceeding, it is mandatory to read and understand the 2 previous instructions pages

- You must present this completed checklist the day of your appointment.
- The check mark´s numbers of this checklist are not in order, they just follow the order in which article is posted in the visa instructions.

- #1. Completed and signed APPLICATION FORM (including points number 21 and 28)
- PAGE 1 AND 2 OF THE STUDENT VISA INSTRUCTION PAGE OF THIS PDF.
- #2. Original PASSPORT and VALIDE/ACTIVE STUDENT ID + 1 copy of both
- #3. Recent PROFESSIONAL PASSPORT PHOTO (white background 2x2")
- #4. Copy of the ACCEPTANCE LETTER (in Spanish or translated into Spanish). (For complete information about the acceptance letter check #4 on the instructions)
- #6. EVIDENCE of FUNDS (in Spanish or translated into Spanish) (For complete information about the evidence of funds check #6 on the instructions)
- #7. Non-deductible HEALTH INSURANCE with repatriation (in Spanish or translated into Spanish) (for complete information about the insurance check #7 on the instructions)
- #8. MEDICAL CERTIFICATE (for complete information check #8 on the instructions).
- #9. EXPRESS MAIL envelope with DISCLAIMER (ONLY if student is in the US, and passport with visa is sent to student). Student must enter border of Europe/Spain with visa.
- #10. AUTHORIZATIONS FROM PARENTS TO APPLY AND TO TRAVEL ABROAD, LEGALIZED DOCUMENTS AND RESPONSABILITIES OF TUTOR IN SPAIN (for complete information check #10 on the instructions).
- #11. EVIDENCE of IMMIGRATION STATUS, FOR NON US
- VISA FEE (Money order only). US CITIZENS \$160 OTHER NATIONALITIES CHECK FEE PAGE.