STUDENT VISA FOR ACTIVE ADULT COLLEGE STUDENTS

The visa process takes 2 - 4 weeks from the day the application is completed with no missing documents. During the high visa season (April to December) the process could take 3 - 4 weeks, depending of the work load and available staff. We recommend you schedule a free of charge appointment as soon as you have all the required documents and not before 90 days prior to the beginning of your studies in Spain. October, November and December appointments fill out fast, please plan a head, there are only a limited amount of appointment for each semester and sometimes we cannot accommodate everybody. US citizens may enter Spain as a student for up to 90 days without a visa.

WHERE AND WHEN TO APPLY

Student visa applicant must be physically in the US to apply and pick up the visa. The visa cannot be sent by mail to Spain by any means.

The Consulate of Spain in Chicago will consider applications in person for Visas BY APPOINTMENT ONLY. To schedule an appointment free of charge, click in the following link: https://app.timetrade.com/tc/login.do?url=spainconsulchicago

Apply in person at this Consulate only if you are an active adult college student with valid student ID in: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota and Wisconsin.

DOCUMENTS TO SUBMIT TOGETHER WITH THE APPLICATION - PLEASE READ CAREFULLY

All documents to be submitted in original form + 1 copy (the Consulate might keep photocopies)

Mandatory requirements to be translated into Spanish by a certified translator (# 4, 6, 7, 8, 9,11)

BRING A COPY OF THIS INSTRUCTIONS WITH COMPLETED CHECKLIST TO YOUR APPOINTMENT

1. National visa application form: + 1 COPY: The application form must be completed either by hand (in capital letters) or word processed, and duly signed. Make your copy once you have filled out the application form. Please use the international date format DD/MM/YYYY.

2. Original PASSPORT and VALID/ACTIVE STUDENT ID from a College/University (plus 1 photocopy): Valid passport for a minimum of 1 year, with at least two continuous blank pages to affix the visa. Your passport will remain at the Consulate during the process. Please provide proof of residency by means of a copy of recent valid Student ID to prove your residence in our jurisdiction, drivers licence or voter’s registration card will not be accepted. If you have a second passport or planning of having one, you must provide copy of it.

3. One recent professional passport sized colour photo, on photo paper: (White Background, 2x2”) glued to form.

4. Original or electronic copies of the Acceptance Letter (in Spanish or with Spanish translation), From the Spanish University/School as a full-time student, it's mandatory to indicate: name, address, contact person, telephone and email of the school in Spain, full payment of tuition, dates of the program, subjects of study and hours of study per week (20 hours minimum).

5. For the visa validity, you must fill out numbers 21 (date of intended entry into Spain) and fill out all the necessary data of the education establishment in # 28 on application form.

6. Evidence of funds: Provide either of the following:
   - Statement from the University/School or US program assuming full financial responsibility for room and board (commonly included in the ‘Letter of acceptance’).
   - Proof of financial aid or scholarship of at least 100% IPREM, or prepaid accommodation (signed lease). You can check the IPREM at: http://www.iprem.com.es/
   - Notarized letter of parents/custodians, assuming full financial responsibility for room and board of the specified amount (or its equivalent in USD). Suggested wording: 'I hereby certify that I the (father, mother, other) of (...), will support her/him with a monthly allowance of $ …../month (or its equivalent in USD) while she/he is in Spain and that I am financially responsible for any emergency that may arise.

7. Non Deductible proof of health insurance with international coverage from a private health insurance for the intended period of stay in Spain. The insurance company must operate in Spain and must cover full medical costs and repatriation resulting from accident or sudden illness or death.

Travel insurance would not be valid, the applicant should contract health insurance with an insurance company authorized to operate in Spain. Regarding the scope of insurance coverage, it must be, at least, equal to the one offered by the National Health System in Spain to those who are insured. Therefore, it should not have coverage limits or grace periods for certain benefits.

Last update March 4th, 2020

CONTACT INFORMATION

CONSULATE GENERAL OF SPAIN EN CHICAGO

180 N. Michigan Ave. Suite 1500
Chicago, IL. 60601
cog.chicago.vis@maec.es
http://www.exteriores.gob.es/consulados/chicago
8. FBI Records [FOR STAYS OF 181 DAYS OR OVER] issued by the US Department of Justice – F.B.I. Legalized with the Apostille of the Hague Convention by the US Department of State in Washington DC. Local Police background check will not be accepted.

**Police Record with Apostille from countries where you have lived in the past 5 years.**

9. Medical Certificate [FOR STAYS OF 181 DAYS OR OVER] A recent doctor’s statement (not older than 3 months in doctor’s or medical center’s letterhead) it’s mandatory to include in writing the following sentence: “the applicant (identified by Passport’s First and Last name) has been examined and found free of any contagious diseases according to the International Health Regulation 2005”. Must be signed by a M.D. You could use our template:


   The template must be signed and filled out by the doctor, with doctor’s stamp; without the stamp, the template is not valid. So if your doctor doesn’t have a stamp, in order to be accepted, the doctor must write the information from the template to a letter with a letterhead of the hospital or doctor's office, so it can be accepted at the Consulate.

10. If you are in the US and you are not picking up your passport and visa in person, you should include an Express Mail envelope self-addressed and with prepaid stamps from the US Postal Service (only), so your passport and visa can be returned to you by mail. *We only accept one envelope per visa applicant. If you are abroad, you must come back to the Consulate to pick up your visa with your original passport used to apply, with no exceptions.*

Once the visa is approved, the Consulate will do one of the following:

- Return applicant’s passport (only to students remaining in the US) inside the Express Mail envelope. Applicant can check the status of the shipment by tracking the envelope at www.usps.com.
- If the applicant didn’t provide an envelope, or if the Consulate has doubts that the applicant is not physically present in the US, we will send the applicant a written confirmation email using the email address applicant gave to obtain the appointment, so the applicant can come in person to pick up the visa and passport (no appointment need it)

**THE CONSULATE DOES NOT TRACK MAIL, OR ANSWER EMAILS ASKING FOR VISA STATUS**

**DOWNLOAD AND FILL OUT THE DISCLAIMER FORM HERE (MUST BE PRESENTED WITH APPLICATION)**

11. Evidence of Immigration Status in the US, for non US passport holders only: Please provide a Permanent Resident Card or a US Visa with I-17 card application available in:


   **MARRIAGE**


   - The [spouse must](http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/index.html) submit the same documents as the Student visa applicant; together with a marriage certificate (original issued in the last 6 months + photocopy) and proof of adequate financial resources: bank statements of the previous year, investments, annuities and any other source of income totalling a minimum of € 403.38/month (or its equivalent in USD) per fist dependent and € 268,92/month (or its equivalent in USD) per each child.

   - The [minor children must](http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/index.html) submit the same documents as the Student visa applicant, together with birth certificate (original issued in the last 12 months + photocopy), except Criminal History Information/Police Background Check.

   **Marriage and/or Birth certificates legalized with the Apostille of the Hague Convention from the corresponding Secretary of the State and translated into Spanish by a certified translator.**

**VISA FEES**

- Please visit our website to check the most recent visa fees.
- We only accept money orders. No personal check, no credit cards.
- The processing fee will not be returned even if the visa is not granted or cancelled.

**IMPORTANT NOTICE AFTER ARRIVAL IN SPAIN: Please read carefully**

For programs over 180 days:

Once your visa is approved, your visa will be issued for 90 days with multiple entries. Once in Spain and no later than 30 days after applicant’s arrival in Spain, you have to request an identity card Tarjeta de Identidad Extranjero (TIE) at Oficina de Extranjeria or Comisaría de Policía of the province where the authorization has been processed.

The applicant will need to display the passport with the visa and entry stamp as well as the following documents:

- Official form (EX-17) card application available in: http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/index.html
- Proof of fee payment
- A recent photograph in colour, white background

Documents that might be submitted when applying for your TIE:

- Original Medical Certificate
- Original Criminal History Information/Police Background Check
STUDENT VISA FOR ACTIVE ADULT COLLEGE STUDENTS WITH LENGTH OF CLASSES LASTING FROM 91 UP TO 180 DAYS (CODE SSU)

REQUIREMENTS CHECKLIST
Before proceeding, it is mandatory to read and understand the 2 previous instructions pages

- You must present this completed checklist the day of your appointment.
- The check mark’s numbers of this checklist are not in order, they just follow the order in which article is posted in the visa instructions.

☐ #1. Completed and signed APPLICATION FORM (including points number 21 and 28)

☐ #2. Original PASSPORT and VALIDE/ACTIVE STUDENT ID + 1 copy of both

☐ #3. Recent PROFESSIONAL PASSPORT PHOTO (white background 2x2”)

☐ #4. Copy of the ACCEPTANCE LETTER (in Spanish or translated into Spanish). (For complete information about the acceptance letter check #4 on the instructions)

☐ #6. EVIDENCE of FUNDS (in Spanish or translated into Spanish) (For complete information about the evidence of funds check #6 on the instructions)

☐ #7. Non-deductible HEALTH INSURANCE with repatriation (in Spanish or translated into Spanish) (for complete information about the insurance check #7 on the instructions)

☐ #10. EXPRESS MAIL envelope with DISCLAIMER (ONLY if student is in the US, and passport with visa is sent to student). Student must enter border of Europe/Spain with visa.

☐ #11. EVIDENCE of IMMIGRATION STATUS, FOR NON US CITIZENS (Green card or US Visa copy, with correspondent form Example: form I-20 for F1 visas or others)+copy.

☐ VISA FEE (Money order only). US CITIZENS $160 OTHER NATIONALITIES CHECK FEE PAGE.
STUDENT VISA FOR ACTIVE ADULT COLLEGE STUDENTS WITH LENGTH OF CLASSES LASTING FROM 181 DAYS IN FORWARD (CODE SLU)

REQUIREMENTS CHECKLIST
Before proceeding, it is mandatory to read and understand the 2 previous instructions pages

- You must present this completed checklist the day of your appointment.
- The check mark’s numbers of this checklist are not in order, they just follow the order in which article is posted in the visa instructions.

☐ #1. Completed and signed APPLICATION FORM (including points number 21 and 28)

☐ #2. Original PASSPORT and VALID/ACTIVE STUDENT ID + 1 copy of both

☐ #3. Recent PROFESSIONAL PASSPORT PHOTO (white background 2x2”)

☐ #4. Copy of the ACCEPTANCE LETTER (in Spanish or translated into Spanish). (for complete information about the acceptance letter check #4 on the instructions)

☐ #6. EVIDENCE of FUNDS (in Spanish or translated into Spanish) (for complete information about the evidence of funds check #6 on the instructions)

☐ #7. Non-deductible HEALTH INSURANCE with repatriation (in Spanish or translated into Spanish) (for complete information about the insurance check #7 on the instructions)

☐ #8. FBI RECORDS WITH APOSTILLE FROM WASHINGTON DC + translation of records and Apostille and copies of everything (they are usually are 4 pages). You keep the originals.

☐ #9. MEDICAL CERTIFICATE + copy (use our template with doctors stamp, read instructions)

☐ #10. EXPRESS MAIL envelope with DISCLAIMER (ONLY if student is in the US, and passport with visa is sent to student). Student must enter border of Europe/Spain with visa.

☐ #11. EVIDENCE of IMMIGRATION STATUS, FOR NON US CITIZENS (Green card or US Visa copy, with correspondent form Example: form I-20 for F1 visas or others)+copy.

☐ VISA FEE (Money order only). US CITIZENS $160 OTHER NATIONALITIES CHECK FEE PAGE.